

**CCRC Minutes**  
**April 28, 2010**

**Attendees:**

Acord, Coan, Curran, Factor, Geiser, LaBelle, Mattox, Meus, Monahan (Director), Mynlieff, Peterson, Shutter, Taylor, Ugland, Zeps, and DeWally

Meeting was called to order at 3:35 pm.

Mynlieff provided the reflection.

Minutes from the 4/14/2010 meeting were unanimously approved as amended.

**Old Business**

**1. Transfer Credits and the Core**

Monahan reported on a conversation he initiated with Bloom regarding the transfer credit issue per recommendation of subcommittee. He reported that the transfer issue has been deemed less of a priority by the Vice Provost's office in light of upcoming personnel changes. The CCRC will set this issue aside until future input is requested.

**2. FREN 3500 Proposal Revisions**

Revised copies of both a syllabus and proposal template for FREN 3500: Introduction to Textual Analysis in French were distributed.

Revisions were discussed. Input from the Literature and Performing Arts subcommittee was considered. Previous concerns appear to have been thoroughly addressed.

Curran moved to accept the proposal for inclusion of FREN 3500 into the core. Factor seconded. The committee unanimously approved the motion.

**New Business**

**1. Report from Subcommittee on Review Policy and Procedure**

A summary of review procedures proposed by the subcommittee was circulated to the committee. Mynlieff provided an overview explaining the subcommittee's conclusions and rationale.

It was agreed that further information was needed to continue work on the review policy and procedures. Monahan solicited comments from members regarding the issues and data necessary to carry the review process forward. Committee members offered the following:

- Need information from departments regarding the number of courses and sections of core courses offered.
- Need to make original copies of CCRC templates available to departments.
- Need early collaboration with departments regarding review process to insure smooth workflow regarding:
  - Timing of review;
  - Departmental responsibility for review (Chair? Undergraduate Committee?, etc.);
  - Support CCRC may be able to supply.

Monahan agreed to pursue these issues over the summer in preparation for the first meeting of CCRC in Fall 2010.

Meeting was adjourned at 4:48 pm.

Respectfully submitted,

Jane Peterson  
Department of Social and Cultural Sciences  
College of Arts and Sciences