

**Core Curriculum Review Committee**  
**Approved Minutes**  
**September 21, 2005 AMU 448**

**Present:** Dr. John Boly, Ms. Cheryl Coan, Dr. Ellen Eckman, Dr. Stephen Franzoi, Dr. Carla Hay, Dr. Ruth Howes, Dr. Linda Laatsch, Reverend John Laurance, Dr. John Moyer, Dr. Bonnie O'Neill, Dr. Sandra Ramey, Ms. Phylis Ravel, Dr. Kristina Ropella, Dr. William Thorn, Dr. Pol Vandavelde, Dr. Christine Krueger (chair)

1. The meeting was called to order at 4pm; Ellen Eckman offered a reflection
2. Minutes of CCRC 9/7/05 meeting unanimously approved.
3. Announcements: Krueger welcomed new members: Dr. Ruth Howes, representing Science and Nature, and Ms. Phylis Ravel, representing Diverse Cultures. Krueger thanked Dr. William Thorn for his revision of new text for the UCCS webpage. Krueger announced that she is consulting with ITS for a SharePoint webpage for the CCRC to work collaboratively on text for the UCCS Learning Outcomes.
4. Motion 1: "That the CCRC approve the Core Course Template distributed at the 9/07/05 meeting." Moved, seconded.

Discussion on Motion 1:

- Committee members reported on the results of consultations with faculty in their Knowledge Areas regarding the revised template. A common concern was that demands for documenting methods of feedback on student learning were redundant and placed an unhelpful reporting burden on faculty.

Amendment 1. "That the column titled 'Explain How Students Receive Formal Feedback About Their Demonstration or Representation of Learning' be eliminated."

Moved, seconded.

Discussion on Amendment 1: favorable to amendment

VOTE on Amendment 1: 14 yes; 0 no; 1 abstention

Amendment 1 carried.

Discussion on Motion 1, as amended:

- Members reported that they, and the colleagues with whom they consulted, considered the Knowledge Area Learning Outcomes alone to be insufficient criteria for judging whether proposed core courses fully satisfy Knowledge Area.
- Members raised questions regarding the "deeper definition" of the Knowledge Area Learning Outcomes.
- It was objected that Knowledge Area Learning Outcomes appropriate for assessment may not be appropriate for UCCS determination.
- The proposed form does not acknowledge different syllabi for the same course.

Amendment 2. "That the column headed 'Explain How Students Demonstrate Their Learning of this Objective' be emended to read 'Explain how students demonstrate their achievement of this Learning Objective.'" Moved, seconded.

Discussion on Amendment 2: favorable to amendment

VOTE on Amendment 2: 14 yes; 0 no; 1 abstention  
Amendment 2 carried.

Amendment 3: "That the word '(Optional)' be deleted after 'Integration Issues'" on page 2." Moved, seconded.

Discussion on Amendment 3: favorable to amendment

VOTE: 15 yes; 0 no; 0 abstentions

Amendment 3 carried.

Amendment 4: "That a footnote be attached to the column headed 'This Outcome is not Addressed in this Course' reading 'If this outcome is not addressed, please identify the Core course (or choice of courses) that addresses this outcome.'" Moved, seconded.

Discussion on Amendment 4:

- Members considered implications for knowledge areas with 3 vs. 6 credits

VOTE: 13 yes; 2 no; 0 abstentions

Amendment 4 carried.

Amendment 5: "That a question #3 be added to page 2 reading 'What are the professional qualifications of faculty teaching this course?'" Moved, seconded.

Discussion on Amendment 5:

- The CCRC needs to know the professional qualifications of faculty offering to teach core courses
- Information on professional qualifications of faculty are especially important for evaluating proposals from disciplines that do not traditionally offer courses in the knowledge area
- The CCRC should not usurp departmental staffing decisions by asking for professional qualifications
- Many UCCS courses are currently staffed by graduate teaching assistants with bachelor's degrees

VOTE: 4 yes; 9 no; 2 abstentions

Amendment 5 fails.

Question called on Motion 1, as amended.

VOTE: 14 yes; 1 no; 0 abstentions

The Committee requested that the chair include a cover letter when the new template is disseminated indicating that this revision is meant to address faculty objections to the previous template, but that the committee will consider further revisions to the template as soon as it formulates UCCS Learning Outcomes. The chair agreed.

### 5. 3. Assessment

Krueger reminded the committee that Dr. Margaret Bloom, Vice-Provost for Undergraduate Programs and Teaching, will be attending the Oct. 5 CCRC meeting to discuss the Committee's task of articulating Learning Outcomes for the UCCS as a whole.

Krueger reviewed components of that task as outlined in Walvoord, *Assessment* (distributed 9/07/05):

- 1) the audiences for UCCS Learning Outcomes
  - the committee agreed they included students, faculty, departments and programs, the University Assessment Committee and the Provost and her Committees
- 2) the sources for UCCS Learning Outcomes
  - the committee cited the Mission Statement as the primary source for UCCS Learning Outcomes
  - Krueger distributed the UCCS preamble as a source for UCCS Learning Outcomes
  - the committee agreed that the Knowledge Area Learning Outcomes are a source for UCCS Learning Outcomes
- 3) the subject of UCCS Learning Outcomes
  - Krueger stressed that UCCS Learning Outcomes need to reflect how the Core functioned as an integrated whole and that the CCRC was not engaged in a course by course assessment

Krueger asked if the committee had questions they wished Vice Provost Bloom to address concerning assessment

- Is there a budget for UCCS assessment?
- Have we correctly identified the audiences for UCCS Learning Outcomes and Assessment?
- What is the relationship of UCCS Learning Outcomes to Assessment procedures?

The committee requested the chair to forward these questions to Vice Provost Bloom.

5. Adjournment at 5:55 pm