

**CCRC Approved Minutes: April 9, 2008**  
**Raynor 301R 3.30-5.00**

**Present: Audi, Curran, Factor, Howes, Johnson, Kristan, LaBelle, Sobush, Thorn, Vandavelde, Krueger (chair)**

**Excused: Bond, Coan, Franzoi, Ravel, Stewart, Zeps**

1. Meeting was called to order at 3.40; reflection was offered by Kim Factor
2. Minutes of March 12, 2008 approved unanimously
3. Announcements and updates
  - 3.1. Revision of ARSC 109 pending
  - 3.2. Diverse Cultures workshop with Cheryl Maranto on Diverse Cultures teaching and course evaluations will be held on April 17, 4-5.30, Straz 259.
4. Old Business: Recommendations on Core Syllabi for UBUS
  - 4.1. A wide range of possible topics to address with UBUS were discussed. In general, the CCRC should emphasize the overall quality of the UCCS syllabi it reviewed. The CCRC may ask the UBUS to consider a policy on syllabus collection and dissemination that will contribute to undergraduate education generally, and also facilitate UCCS syllabus review, improve channels of communication to guarantee inclusion of learning outcomes, and disseminate core syllabi in some form to students for registration purposes.
5. New Business: Rubrics for Core assessment
  - 5.1. With only 5 minutes remaining, student writing from the '07 core assessment were distributed for CCRC review in advance of our next meeting
6. Meeting adjourned at 5.10 PM