

**CCRC Approved Minutes: October 22, 2008**  
**Raynor 301R 3.30-5**

**Present: Bond, Coan, Curran, Hudson-Mairet, Factor, Johnson, LaBelle, Mynlieff, Peterson, Robinson, Sobush, Taylor, Zeps, Krueger (chair)**

**Excused: Audi, Kristan**

1. Meeting was called to order at 3.30; Reflection was offered by Cheryl Coan
2. Minutes of October 8, 2008 were approved unanimously
3. Announcements
  - 3.1 Course submissions
    - Two new courses from English will be offered for the UCCS when they have cleared the college and university new course approval process
    - Theology has expressed an intention to re-submit "Bridging the Racial Divide" for diverse cultures. Krueger has offered to work with the department
    - Krueger has been working with staff at the Les Aspin center to address CCRC questions regarding ARSC 109
    - Krueger requested permission of the CCRC to include a line on course submission templates regarding the requirement that new courses complete college and university new course approval processes before being submitted for CCRC consideration
  - 3.2 Krueger has learned from Vice Provost Bloom that the CCRC's request for a Syllabus policy is pending with UBUS
  - 3.3 Taylor announced the March 19, 2009 Teaching Islam conference, which will be hosted at Marquette
4. Discussion of core assessment implementation plan

The CCRC notes that

  - 1) the Provost has not approved a core assessment implementation plan
  - 2) the date has likely passed at which any of the three implementation plans the CCRC offered for the Provost's approval could be enacted
  - 3) implementation of core assessment in 08-09 is crucial to the CCRC fulfilling its core oversight function as stipulated by the UAS; to address North Central Accreditation's criticisms of core assessment in advance of their March 2009 focused site visit; and, to fulfill the evaluation obligation of our U.S. Department of Education FIPSE grant for "Who Counts"

Therefore, the CCRC offers a fourth plan for the Provost's approval, which will allow for core assessment in 08-09, with the provisions:

- 1) The assessment will be voluntary and confidential

- 2) All students having earned 100 credits at the end of Fall '08 will be entered in a D2L site for the Integrated Core Learning Outcomes assessment
- 3) The assessment period will be January 26-March 6
- 4) Students will be invited by email to participate in this assessment
  - Initial contact will come from the Provost in the first week of Spring '09 semester
  - Follow-up emails will be sent by the core director at weekly intervals until closing date
  - Provost will direct deans to encourage chairs and faculty to alert students to assessment invitation
- 5) Assessment communication activities will be scored by trained graduate student readers
- 6) Multiple choice responses (collated by D2L) and communication activity scores will be communicated in aggregated form by the UCCS director to the CCRC by April 15, 2009.

The Committee discussed strategies for a communications campaign to improve rates of student participation in the core assessment.

5. Meeting adjourned at 5.00