

CCRC Unapproved Minutes
September 9, 2009, 3:30-5:00 pm, Raynor Library 301

Present: Accord, Coan, Curran, Dunlap, Factor, Foley, Hudson-Mairet, LaBelle, Mattox, Monahan, Mynlieff, Peterson, Robinson, Schuter, Taylor, Zeps

Absent: Simenz

1. Meeting called to order at 3:34 pm (Monahan); reflection given (LaBelle).
2. Minutes of April 22, 2009, meeting approved unanimously after discussion.
3. Old Business:
 - 3.1. Assessment matters presented by Monahan.

The essay grading rubric has not yet been established and graduate students could not be hired to grade.

Experienced members of the CCRC explained assessment practices and issues such as (i) the voluntary nature of the assessment tool and the question of whether students should be required to complete the testing; and (ii) the readings for the testing need to be updated in accord with current times and issues.

General discussion ensued on an array of related issues for the sake of familiarizing new committee members with the work of the CCRC.
4. Future Business (Monahan)
 - 4.1. A draft of the Program Assessment Report was shared by Monahan who explained the need to convert the categories of our data from “Not at all | Mildly | Moderately” to the standard terminology of “met | not met | exceeds” for the Program Assessment Report. Monahan will aggregate the data and reformat the Report for discussion, review and approval at the next CCRC meeting to meet the deadline for submission.
 - 4.2. Forthcoming items for future meetings include:
 - (i) How to deal with transfer credits in relation to the Core requirements in a reasonable procedure to be used across colleges;
 - (ii) The constitution of Knowledge Area sub committees membership based on the previous year’s committees.
 - 4.3. Other long range issues to be considered include
 - (i) Faculty development regarding the Core, particularly in relation to diverse cultures;
 - (ii) How to introduce the Core to incoming Freshmen in an effective and successful way.
5. **Meeting adjourned** at 5:00 pm; next meeting September 23, 2009 (Raynor 301).