**Application for CECP Graduate Student Conference Support**

The Department of Counselor Education and Counseling Psychology (CECP) has limited funds available to support student attendance at conferences. Preference will be given to students who are presenting at the conference (e.g., a poster, panel, workshop, or invited talk). Both master’s and doctoral students are invited to apply.

Before applying for CECP travel funds, students are required to apply for a Graduate Student Research Travel Award (http://www.marquette.edu/grad/financial-aid-travel-award.php). Because CECP funds are limited, award amounts may cover only a percentage of total conference costs.

Documentation of the acceptance of your presentation by the conference organizers will be required before funds are released. Students are also required to submit the relevant receipts as documentation of expenses accrued. Should you be awarded funds but then be unable to attend the conference, you will be required to return the funds to the department.

To apply, submit all relevant materials to Coreen Bukowski at coreen.bukowski@marquette.edu. Yearly application deadlines are October 1 and April 1.

*Student name, program, and year*

*Advisor*

*Faculty member associated with presentation*

*Name of conference*

*Conference date and location*

*Are you presenting at this conference?*

*Presentation title and co-authors (with affiliations)*

*Abstract of presentation*

*Please describe the significance of this work, and why you have chosen to attend/present at this conference*

*Have you applied for a Graduate Student Research Travel Award through Marquette’s Graduate School?*

*Have you applied for other sources of funding? If so, please describe (e.g., from whom, for what purpose, for what amounts)?*

*Does this presentation fulfill the conference presentation requirement for your Portfolio Doctoral Qualifying Exam (PDQE)?*

*Have you received previous travel awards from CECP? If so, provide the date and amount of previous awards*

*Conference registration fee*

*Other estimated costs such as travel, food, or lodging (please specify the number of days)*

*Total amount requested*