

Marquette University
Division of Student Affairs
Graduate Assistant for Sexual Violence Prevention and Education Programs

General Description

The Graduate Assistant serves in an academic year appointment working approximately 20 hours per week and reports to the Violence Prevention Specialist/Victim Advocate. This individual is responsible for working with the Violence Prevention Specialist, Coordinator for Advocacy Services and Sexual Violence Prevention, and student groups to create a comprehensive, four-year model of sexual violence prevention focused on educational opportunities and on shifting the cultural conversation about sexual violence on campus. This individual is responsible for several on-going and short-term projects that will effectively address the overall goals of sexual violence prevention, often through community development, organization, social norming conversations, and other avenues. Graduate student staff will be provided opportunities and are expected to contribute to other functional areas as determined by the Violence Prevention Specialist. The Graduate Assistant is expected to undertake all responsibilities in a manner that reflects the Catholic, Jesuit mission of the University as well as the ethical principles of student development theory.

The Graduate Assistant will work primarily with sexual violence prevention initiatives including the following:

1. Communication and Program Planning

- a. Assist in the development and implementation of community relevant sexual violence prevention materials to include website content, social norming campaign, posters and educational videos
- b. Serve as a contributing member to the Sexual Violence Prevention and Education Coordinating Committee
- c. Assist in the logistics and planning of sexual violence prevention events (programming during orientation, bystander intervention trainings, Sexual Violence Awareness Month, ongoing prevention and awareness-raising efforts, etc.)

2. Student Advising/Support

- a. Recruit, train, and advise a group of Peer Educators who facilitate various sexual violence prevention trainings and other awareness raising events throughout the course of the year, especially during high-risk periods, including the first six weeks of the fall semester
- b. Engage specific campus populations in the development of education tailored to that particular audience (men, Greeks, athletes, ROTC, underrepresented students, etc.)
- c. Schedule educational programs, trainings, and outreach activities
- d. On-site supervision for selected weekend and evening events and presentations

3. Assessment and Evaluation

- a. Assist with assessment and evaluation of efforts for programs and administrative processes, developing strategies, collecting data, and analyzing results related to sexual violence prevention efforts
- b. Assist in the development and implementation of a comprehensive prevention plan

- c. Work collaboratively with campus, local, and state colleagues and agencies in an effort to find best practices and share resources

4. Additional Responsibilities

- a. Participate in Division of Student Affairs committees, activities and programs
- b. Other duties as assigned as deemed necessary by the Violence Prevention Specialist.

Qualifications:

- Enrollment in graduate program in student affairs, counseling, social work, or leadership; or other related field
- The ability to work independently and collaboratively with students, staff and faculty;
- Currently enrolled (or acceptance for enrollment) into a Marquette graduate program. Preference to students pursuing a degree in college student personnel, educational leadership, counseling, or related field
- Strong oral and written communication skills
- Commitment to, knowledge of, and/or experience with peer education, leadership development, ability to engage others in an effective education, and critical thinking skills.
- Commitment to values compatible with and supportive of Marquette's mission as a culturally diverse, Catholic, Jesuit university.
- Availability to work nights and weekends when needed in order to ensure a quality student experience is an expectation for the position.

Remuneration

- Graduate Assistantship Stipend (\$17,100* stipend for 10-month term)
 - Tuition scholarship of 12 graduate credits (6 per semester)
- *Graduate Assistantship positions and compensation are subject to increase.