

Graduate Assistant for Office of Inclusion and Belonging, Advocacy & Engagement
Office of Inclusion and Belonging
Division of Belonging and Student Affairs
Marquette University

General Description

The Graduate Assistant for Advocacy & Engagement serves in an academic year appointment working 20 hours per week and reports to a Coordinator within the Office of Inclusion and Belonging. This individual is responsible for several long-term and short-term projects, which may include educational and social programming, student leadership development, and event staffing. The period of employment extends over the academic year and may include personnel or student training and development of office initiatives. The Graduate Assistant is expected to undertake all responsibilities in a manner that reflects the values of Marquette University and the Division of Belonging & Student Affairs.

Additional duties or tasks may be assigned by the Division of Belonging and Student Affairs Leadership, Student Engagement and Belonging pillar, and the Office of Inclusion and Belonging beyond the responsibilities listed below.

General Responsibilities:

Programming

Aligned with ACPA/NASPA Competencies: Student Learning & Development (SLD), Social Justice & Inclusion (SJI), Leadership (LEAD), Assessment, Evaluation, and Research (AER); Jesuit Principles: Cura Personalis (Care for the Whole Person), Magis (Striving for Excellence), and Solidarity & Kinship (Community)

- Design, plan, and implement programming that supports community building, awareness and education (e.g. LGBTQ+ History Month, Found Family Dinner, Tea in the LGBTQ+ Resource Center series, Pride Month, and Lavender Celebration of Graduates).
- Connect and collaborate with campus and community partners to develop and design programs and services to educate and support student learning and development
- Coordinate and facilitate opportunities to foster community between the Office of Inclusion and Belonging and underrepresented students to foster leadership skill development and sense of belonging

Student Support and Advocacy

Aligned with ACPA/NASPA Competencies: Advising & Supporting (A/S), Social Justice & Inclusion (SJI), Ethical Professional Practice (EPP); Jesuit Principles: Cura Personalis, Faith that Does Justice

- Engage with students and assist with advocacy and support for all students who come into the LGBTQ+ Resource Center, Center for Engagement and Inclusion, and Office of Inclusion and Belonging
- Facilitate conversations and interactive activities that foster a welcoming and inclusive intersectional environment in the LGBTQ+ Resource Center and around issues on gender and sexuality

- Attend and actively support departmental and divisional efforts to increase student success and sense of belonging outcomes

General Qualifications

- Currently enrolled (or acceptance for enrollment) into a Marquette graduate program. Prefer students pursuing a degree in college student personnel, educational leadership, counseling, or related field
- Strong oral and written communication skills
- Commitment to, knowledge of, and/or experience with LGBTQ+ education, community service programming, leadership development, and student activities
- Commitment to values compatible with and supportive of Marquette's mission as a culturally diverse, Catholic, Jesuit university
- Availability to work some nights and weekends when needed to ensure a quality student experience is an expectation for the position

Preferred Qualifications

- Direct or related experience working with students from underrepresented populations, e.g. underrepresented racial, ethnic and religious communities, LGBTQIA+, women, undocumented, and/or first-generation students
- Experience (including undergraduate experience) in diversity, inclusion, and/or social justice education and programming.
- Demonstrates knowledge and ability around topics related to social justice ideals and concerns, including, but not limited to equitable support for underrepresented identities, issues with systemic and social power dynamics, reflection upon privilege and its impact, and the contexts and implications of multiple and intersecting identities

Remuneration

- Standard Graduate Assistantship Stipend (\$20,000 for a 10-month term).
- 12 Graduate scholarship credits per year.