

Graduate Assistant for Inclusion and Belonging, Cultural Engagement
Office of Inclusion and Belonging
Division of Belonging and Student Affairs
Marquette University

General Description

The Graduate Assistant for Cultural Engagement serves in an academic year appointment working 20 hours per week and reports to a Coordinator within the Office of Inclusion and Belonging. This individual is responsible for several long-term and short-term projects, which may include educational and social programming, student leadership development, and event staffing. The period of employment will extend over the course of the academic year and may possibly include times for personnel or student training and development of office initiatives. The Graduate Assistant is expected to undertake all responsibilities in a manner that reflects the values of Marquette University and the Division of Belonging and Student Affairs.

Additional duties or tasks may be assigned by the Division of Belonging and Student Affairs Leadership, Student Engagement and Belonging pillar, and the Office of Inclusion and Belonging beyond the responsibilities listed below.

General Responsibilities:

Programming

Aligned with ACPA/NASPA Competencies: Student Learning & Development (SLD), Social Justice & Inclusion (SJI), Leadership (LEAD), Assessment, Evaluation, and Research (AER); Jesuit Principles: Cura Personalis (Care for the Whole Person), Magis (Striving for Excellence), and Solidarity & Kinship (Community)

- Design, plan, and implement programming that supports community building, awareness and education (e.g. Hispanic/Latinx Heritage Month, Native American Heritage Month, Black History Month, Asian Pacific Islander Desi American History Month, and Unity Celebration of Graduates).
- Connect and collaborate with campus and community partners to develop and design programs and services to educate and support student learning and development
- Coordinate and facilitate opportunities to foster community between the Office of Inclusion and Belonging and underrepresented students to foster leadership skill development and sense of belonging
- Assess and evaluate the programmatic efforts to ensure aligned with best practices and student needs

Student Support and Advocacy

Aligned with ACPA/NASPA Competencies: Advising & Supporting (A/S), Social Justice & Inclusion (SJI), Ethical Professional Practice (EPP); Jesuit Principles: Cura Personalis, Faith that Does Justice

- Engage with students and assist with advocacy and support for all students who come into the Center for Engagement and Inclusion, LGBTQ+ Resource Center, and Office of Inclusion and Belonging

- Facilitate conversations and interactive activities that foster a welcoming and inclusive intersectional environment in the Center for Engagement and Inclusion
- Attend and actively support departmental and divisional efforts to increase student success and sense of belonging outcomes

General Qualifications

- Currently enrolled (or acceptance for enrollment) into a Marquette graduate program. Prefer students pursuing a degree in college student personnel, educational leadership, counseling, or related field
- Strong oral and written communication skills
- Commitment to, knowledge of, and/or experience with multicultural education, community service programming, leadership development, and student activities
- Commitment to values compatible with and supportive of Marquette's mission as a culturally diverse, Catholic, Jesuit university
- Availability to work some nights and weekends when needed in order to ensure a quality student experience is an expectation for the position

Preferred Qualifications

- Direct or related experience working with students from underrepresented populations, e.g. underrepresented racial, ethnic and religious communities, LGBTQIA+, women, undocumented, and/or first-generation students
- Experience (including undergraduate experience) in diversity, inclusion, and/or social justice education and programming.
- Demonstrates knowledge and ability around topics related to social justice ideals and concerns, including, but not limited to equitable support for underrepresented identities, issues with systemic and social power dynamics, reflection upon privilege and its impact, and the contexts and implications of multiple and intersecting identities

Remuneration

- Standard Graduate Assistantship Stipend (Current year stipend: \$20,000 for a 10-month term)
- 12 Graduate scholarship credits per year