



Non-University Group Event Rental Rates

Non-University group events are welcome to utilize Marquette University campus facilities that are not hosted by a University department or a recognized and approved student organization. Non-University Events are defined as programs and activities organized by individuals, groups, businesses, or organizations not included in the organizational structure of the University. Examples include: weddings, receptions, charity events, corporate meetings and events, youth camps, conferences, social activities, expositions, etc.

For more information: <http://www.marquette.edu/event-management/group-reservations.shtml>

Per daily rental rates are as follows:

Small meeting room (1-12 seating).....	\$ 100
Medium meeting room (12-25 seating)	\$ 120
Large meeting room (16-50 seating).....	\$ 160
Grand Ballroom (ABCDE)	\$ 1600
Ballroom (AB, CD, E)	\$ 600
Ballroom (ABE, CDE).....	\$ 1000
Ballroom (A, B, C, D) (1-175 seating)	\$ 350
Centennial Room 227 (1-175 seating)	\$ 350
Room 157 (1-175 seating)	\$ 350
Room 163 (1-175 seating)	\$ 350
Weasler Auditorium.....	\$ 1200
Varsity Theater.....	\$ 1600
Lunda Room.....	\$ 400
Henke Lounge.....	\$ 200
Marquette Place	\$ 800
Lobby Table.....	\$ 150
Lynch Lounge & Veranda	\$ 300
Lobbies (1 st & 2 nd Floors)	\$ 300
East/West Towne Mall.....	\$ 700
Academic Building Classroom (1-50 seating)	\$ 50
Academic Building Classroom (51-100 seating)	\$ 150
Academic Building Classroom (101+ seating)	\$ 275
Annex Court (Recreation)	\$ 24.00/hr
Annex Court.....	\$ 225.00
Annex Restaurant.....	\$ 200.00
Annex Bowling Center	(minimum 2 lanes for 2 hours)
- Per 2 lanes.....	\$ 24.00/hr
- All lanes	\$ 144.00/hr

University employees, students, and alumni are eligible for a 10% discount on room rental when reserving facilities for personal use.

Non-University Group Equipment Inventory and Price List

Audio Visual equipment, sound systems and technical assistance is available for functions, such as speakers, concerts, dances, meetings, and cultural events. The AMU Technical Services staff will operate all equipment. Charges associated with technical service are listed below.

AUDIO

Band sound system	\$ 200.00
CD player.....	\$ 30.00
I-Pod input.....	\$ 30.00
Electric piano.....	\$ 100.00
Gig Rig (Sound system, 2 speakers)	\$ 100.00
Microphone stands.....	no charge
Microphone.....	\$ 30.00
Choir microphone.....	\$ 40.00
Monitors.....	\$ 50.00
Clear Com headset (set of 2)	\$ 72.00
MP3 recorder	\$ 50.00
Portable podium PA system.....	\$ 60.00
Press box.....	\$ 50.00
Table top microphone stands	\$ 20.00
Wireless hand held microphone.....	\$ 70.00
Wireless lavalier microphone.....	\$ 70.00

VIDEO

Data projector	\$ 200.00
DVD player.....	\$ 30.00
Document camera.....	\$ 25.00
Laptop computer.....	\$ 120.00
Overhead projector.....	\$ 20.00
AV cart.....	no charge
Presentation remote.....	\$ 15.00
Projection screen (5' or 8').....	\$ 40.00
Projection screen (6' x 9') (rear projection)	\$ 80.00
SMART room (w/ customer's laptop)	no charge
SMART room (w/ AMU laptop).....	\$ 120.00
TV Cart w/ DVD/VHS Player	\$ 45.00
VGA Cord (PC and Mac)	no charge

LIGHTING

Custom Gobo (30 day notice required)...	Rental Fee
Follow spotlight (Varsity/ Weasler)	\$ 50.00
LED Lights Set of 6.....	\$ 120.00
Light trees (set of 2).....	\$ 40.00
Gel stage lighting.....	\$ 20.00
Fog Machine.....	\$ 40.00
White stage lighting.....	no charge
<i>(Weasler, Varsity, Ballroom and Annex only)</i>	

COMMUNICATIONS

Conference phone unit*.....	\$ 90.00
Ethernet cord.....	\$ 5.00
Marquette Card Reader.....	\$ 50.00
Speaker phone*.....	\$ 40.00
Wireless guest access.....	\$ 10.00

*Long distance charges will be billed at cost.

ADDITIONAL EQUIPMENT

Arrow signs	no charge
Cash box	no charge
Chorus risers	\$50.00
Coat rack	no charge
Dance floor (21' X 21').....	\$ 600.00
Dance floor (18' X 18').....	\$ 400.00
Dance floor (12' X 12').....	\$ 200.00
Easel pad	\$ 10.00
Extension cord.....	no charge
Flag (MU, US, WI, Milwaukee).....	no charge
Full length mirror	no charge
Music Stand.....	\$ 4.00
Piano (Auditorium, Ballroom, Varsity)	\$ 150.00
Piano Tuning	Market Price
Pipe & drape.....	\$4.00 per ft.
Podium (standing or table top)	\$ 25.00
Portable partition.....	\$ 20.00
Power strip	no charge
Shuttle bus.....	Rental Fee
Sign pole	\$ 6.00
In-house Silk plants.....	no charge
Stage section (6' X 8') each	\$ 20.00
Stanchions	no charge
Tables (72'X30', 72'X18', 30", 60" and 72" Rounds).....	no charge
Wheelchair	no charge
White marker board / Flipchart	\$ 20.00

EVENT PERSONNEL

A/V Technician	\$ 30.00/hr
Technical Services Coordinator	\$ 50.00/hr
MU Police Officer.....	\$ 50.00/hr

Event Support Staff..... \$ 25.00/hr
(Coat check Attendants, Student Security, Ticket Taker, Usher)

The following equipment requires an audio-visual technician to set-up and supervise.

*2 to 15 microphones
Wireless lavalier or handheld microphone
Data projector (excludes smart rooms)
Audio recording an event
Playback of a tape, CD, DVD, or radio in large venues*