



FACHEX and Tuition Exchange (TEP) Programs at Marquette University – Entry Term Fall 2019

Marquette University is pleased to participate in two tuition exchange programs:

- 1) Faculty and Staff Children Exchange (FACHEX) Program which is sponsored by twenty-seven Jesuit colleges and universities, and
- 2) Tuition Exchange (TEP), which includes more than 660 member institutions.

Through these programs, dependent sons and daughters of faculty, administrators and staff eligible for tuition remission at their home institution *may* be granted tuition remission at another participating institution. Eligibility for the programs does not mean an award is guaranteed at Marquette. Marquette University awards FACHEX and TEP based upon a competitive review of all certified applicants, utilizing the student's entire freshman application file, which includes high school academic record, standardized test scores, and leadership/service activities and essay. The information below is pertinent for students entering the Fall 2019 Marquette University freshman class.

Procedures & Timeline for Incoming FACHEX or TEP Consideration and Enrollment at Marquette University:

1. **Request FACHEX or TEP eligibility certification from your home institution's liaison officer by December 1, 2018:** Contact the FACHEX liaison officer at your home institution to request certification of your eligibility. The liaison officer will submit this certification electronically to Marquette's Office of Admissions (to the attention of Tara Mullarkey). **This certification must be submitted to Marquette University by January 15, 2019.**
2. **Apply for freshman admission to Marquette University by December 1, 2018:** A completed application for freshman admission must be received (postmarked) by Marquette's freshman application deadline of December 1, 2018. Marquette offers a free online application at www.marquette.edu/explore. A completed freshman application consists of the application, official high school transcripts and ACT and/or SAT test scores. Review of freshman applications begins in mid-September 2018 with admission decisions and notifications mailed on a rolling basis through December 2018. A student must be admitted to Marquette University to be considered for a FACHEX or TEP award. Please note that eligibility certification does not automatically qualify you for admission nor does an offer of admission mean that a FACHEX or TEP award will be extended.
3. **File the Free Application for Federal Student Aid (FAFSA) as soon as possible after October 1, 2018:** We recommend submission of the FAFSA www.fafsa.ed.gov by February 1, 2019. While applying for financial aid is not required for FACHEX or TEP consideration, financial aid programs may assist FACHEX or TEP award recipients with housing costs or make it financially possible to attend Marquette University if not offered a FACHEX or TEP award.
4. **FACHEX and TEP Review and Notification – March-May 2019:** FACHEX and TEP awards are competitive and merit-based. Decisions for these awards are based entirely on the credentials included in the student's admission application to Marquette University. Initial FACHEX and TEP award notifications are typically made in early March of the senior year. Admitted students not offered a FACHEX or TEP award will be placed on a wait list and will continue to be reviewed for additional FACHEX or TEP awards if they become available throughout the spring. As a reference, for each

of the past five years additional FACHEX awards *have* become available after the initial award offer(s) were made in March and were offered to students originally placed on the FACHEX wait list from April through May.

5. Submit Tuition & Housing Deposit by May 1, 2019: If you plan to enroll at Marquette, the non-refundable \$500 tuition and housing deposit must be submitted by the May 1, 2019 enrollment deposit deadline. If a student submits a deposit and then receives a FACHEX or TEP award, the tuition deposit will be credited toward other Marquette student fees.

6. Accept or Decline FACHEX or TEP Award: If a FACHEX or TEP award is extended to you, please notify Marquette as soon as possible of the decision to accept or decline the FACHEX or TEP award. Information on how to accept/decline the FACHEX or TEP award and the appropriate deadlines will be included with the FACHEX or TEP award letter.

Recent History of Marquette University FACHEX* Award Offers:

Entry Term	Number of FACHEX Eligible Certifications Received	Number of FACHEX Incoming Freshman Awards Offered
Fall 2018	95	5
Fall 2017	82	5
Fall 2016	110	9
Fall 2015	84	10
Fall 2014	91	8

*There is no historical information available for TEP as 2019-2020 is the first year Marquette University has participated.

General Information about Marquette University FACHEX and TEP Awards:

FACHEX or TEP awards are not automatically granted nor guaranteed to eligible sons and daughters of employees of participating institutions. FACHEX or TEP awards are selected upon competitive and merit-based review.

Marquette University gives preference for FACHEX or TEP awards to new freshman applicants. Students currently attending Marquette University without a FACHEX or TEP award who remain eligible/become eligible for the FACHEX or TEP program during the course of their enrollment will be placed on a waiting list for any available awards not filled by new freshmen applicants. A letter of certification stating eligibility must be received by the Incoming FACHEX/TEP Coordinator (meeting same deadlines as freshman applicants) to be placed on this waiting list.

For FACHEX or TEP Award Recipients - Terms and Conditions for FACHEX or TEP Award Continuation:

The FACHEX or TEP award is applicable to any of Marquette's seven undergraduate colleges.

FACHEX or TEP award recipients must remain eligible to return to Marquette University each semester, maintain continuous, full-time enrollment at Marquette University, enroll in and complete at least 12 credits each semester, meet the usual academic and other requirements for admission to, and retention by, the university and his/her college or school, remain in good academic and disciplinary standing with the university, and meet university Satisfactory Academic Progress standards.

The parent/guardian who serves as the eligible employee for the FACHEX or TEP award recipient must remain eligible for the benefit at his/her employing institution and have a letter of certification submitted to Marquette annually.

FACHEX or TEP award recipients are expected to complete their undergraduate degree in four years (8 semesters) and are not ordinarily eligible for tuition remission for longer than four years. The exception to this would be students enrolled in the College of Engineering who choose to pursue a university approved Co-op.

The FACHEX or TEP award covers the additional tuition fee if students enroll in more than 18 credits per semester. FACHEX or TEP awards do not apply toward part-time, summer studies, or graduate studies, nor does it cover student fees, room, meal-plan, books or other school-related expenses.

The FACHEX or TEP award may apply toward some study abroad programs held off the Marquette University campus. Please consult with the Office of International Education and the Office of Student Financial Aid for information on eligible study abroad programs.

FACHEX or TEP award recipients who interrupt their continuous, full-time enrollment at Marquette University may have their award reinstated dependent on the number of openings at the time of return to Marquette, however, reinstatement of the award is not guaranteed and granted upon appeal and review by the Office of the Provost.

For additional information, contact:

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