

**Marquette University Committee Meeting Notes  
Ascribed by GSO Graduate Student Representatives  
Spring 2015**

**Committee on Teaching (COT)  
3/4/15**

- Honor Council Policies and Procedures
  - Presentation given by Mark Federle and Gary Meyer
  - Honor code (and pledge) has been adopted on campus for undergraduates
    - Will expand to the Graduate School next year
  - Working toward centralizing the adjudication of academic misconduct cases
    - Discussed new policies and procedures
- Teaching Excellence Award
  - Reviewed point distributions based on dossier reviews provided by committee members to select award winners (winners kept anonymous at this time).
- Peer Reviews of Teaching
  - Discussed edits to the Background and Rationale section

**Committee on Teaching (COT)  
4/8/15**

- Evaluation Period of MOCES
  - Gary Meyer presented issue brought up by MUSG regarding the duration of time available to complete MOCES.
  - The committee discussed pros and cons of extending this time period.
  - Decided that there is not sufficient evidence that this is a widespread concern and, as such, no change will be further considered at this time.
- Peer Reviews of Teaching
  - Discussed edits to the Background and Rationale section
  - Document now includes sections for Rationale, Core Principles and Parameters, and Best Practices
  - Discussed the best avenue for presenting this peer review process to deans, department chairs, etc.
- New chair for the committee to be decided at next meeting

**University Assessment Committee**  
**February 6, 2015**

**Present:** Sharron Ronco (Chair), Patricia Bradford, Karen Evans, Noreen Lephardt, Laura MacBride, Guy Simoneau, Fred Sutkiewicz, Pol Vandeveld, Baolin Wan, Joyce Wolburg, Jean Zaroni

**Guests:** Dan Bergen (Residence Life), Deb Swanson (Recreational Sports), Courtney Hanson (Career Services), and Kent Beausoleil, S.J. (Student Development)

**I. Call to Order/Reflection**

**II. Approval of minutes from January 16, 2015 meeting**

**III. Reconsidering Assessment in the Co-Curricular Areas**

Sharron asked guests from co-curricular areas to share questions or concerns they have regarding assessing student learning outcomes in the co-curricular areas. Jodi Blahnik shared how co-curricular areas differ from curricular assessment. A challenge in co-curricular is there is no consistent path for students – may see some students numerous times, some students never. There also is no set curriculum to follow and learning outcomes are vague. Gathering information is a challenge because can't require students to participate or complete assignments.

Career Services: have no data that students are helped. Students come when having trouble and then stop when they feel better but no actual data that they are better. Have learning outcomes but may not necessarily result in students ending up with satisfying job and no way to track students after graduation to determine end results. Noreen asked about possibility of using a survey to reach those students who used career services. Issue of low response rate and confidentiality in medical/counseling areas discussed. The biggest burden is counselors feel locked in to learning outcomes and making sure they hit all of them rather than having it be a fluid/natural process – counseling to the rubric rather than to the student.

Residence Life: Main focus is community development and RA's facilitate that development. Abstract learning outcomes that are indirectly assessed and most students think they are very proficient at outcomes. What do they get out of the assessment process: work on roommate conflict where RA's meet with each room with conflict.

Recreation Sports: Concentrate on assessment with specific groups such as student employees, club sport athletes. Assessment has helped look at what student employees are learning but difficult to address all students who use services because no incentive for students to provide data. Another challenge raised by Jodi is that much of the work is inter-departmental.

Student Development: Vague learning outcomes and difficult to see if programming is tied to learning outcomes. There is a tendency to collect only quantitative data which is seen as problematic. Noreen asked what would be a helpful next step: Student Development: systematic review of learning outcomes; Counseling: develop type of curriculum map that represents all counseling areas and programs to help develop appropriate learning outcomes; Residence Life: maturity model is very faculty driven – could we develop a maturity model that is more co-curricular driven? Jodi said Student Affairs does have an assessment committee that represents most student affair co-curricular areas so some of

this work could happen there. Sharron suggested idea of developing co-curricular outcomes for university and then decide where it makes most sense to gather information for how we are addressing those outcomes. Discussion of the shift from emphasis on quantitative, prescriptive assessment to more qualitative and organic. Discussed how might go about developing 3-5 overarching learning outcomes for co-curriculars and process for doing that. Jodi will take this idea back to Student Affairs Assessment Committee.

**IV. Innovation Funding Proposal**

Noreen suggested taking out the word “grading” and use “evaluation”. Fred suggested including additional assessment technology resources (i.e., Teleform). Discussed increasing the amount requested in budget for Year 2.

**V. Professional Development Workshops**

Sharon reminded us of the upcoming assessment workshops and UAC meetings.

**VI. Meeting Adjournment**

**University Assessment Committee  
April 17, 2015**

**Present:** Sharron Ronco (Chair), Jodi Blahnik, Patricia Bradford, Noreen Lephardt, Laura MacBride, Maureen McEvoy, John Su, Fred Sutkiewicz, Pol Vandeveld, Baolin Wan, Brittney Wyatt, Jean Zaroni

**VII. Call to Order/Reflection**

**VIII. Approval of the minutes of the March 20, 2015 meeting**

The minutes of the March 20, 2015 meeting were reviewed. A minor correction was made.

Motion to approve: Noreen Lephardt

Second: Maureen McEvoy

Motion passed by voice vote.

**IX. UAC’s Annual Report to University Academic Senate**

The committee discussed a draft prepared by Sharron Ronco presenting the responsibilities of the committee, the membership, the number of meetings, the highlights of the work the UAC has done during the year, the continuing business for next year, and some recommendations.

As part of the continuing business the committee suggested the following:

1. To invite representatives from the College of Arts & Sciences to join the UAC. Sharron Ronco had discussed this with Dean Holz last year.
2. To invite Dr. Gary Meyer to share with the committee the University’s views on assessment: its place and significance.
3. To continue evaluating extra-curricular programs.
4. To continue inviting representatives of other programs on a regular basis. This practice was an innovative component this year and was deemed very successful.
5. To find the means to have a greater involvement on the part of some programs.
  - 5.1 One suggestion was to invite those programs on hiatus to discuss their assessment with the committee.
  - 5.2 Another suggestion was to identify programs who had done a part of assessment very successfully and to invite them to share it with other programs.

5.3 Another suggestion was to make these invitations part of a normal process so that programs would not feel targeted. Sharron Ronco has already invited the department of foreign languages and literatures and the department of physics for next year.

As part of the recommendations the committee suggested the following:

1. To discuss and have more information about resources. Sharron Ronco mentioned that the proposal submitted to the Innovation Fund would allow the committee to audit the means that programs use for doing assessment.
2. To have clarity from the administration about the effects the changes in the Core will have on the assessment committee and the role of the committee during the development of those changes. John Su suggested some ways this could be done (representative of the UAC on the CCRC, liaison, etc.).
3. For those programs that have external accreditation on a regular basis, to find the means to integrate the work done for regular assessment into the work done for accreditation so that there is no redundancy and the work done for assessment is relevant to accreditation (for example, as yearly components of the process).
4. To review the functionality of the UAC: what should be happening in the committee? How is the work of the committee integrated into the strategic plan of the university? Does the committee want to do more than overseeing programs? How efficient is the committee?
5. To have the perspectives of students on assessment. Are they interested in the process of assessment? Do they have feedback to provide? It was noted that graduate students are probably more interested than undergraduate students.

Sharron Ronco will integrate those suggestions in a revised draft and distribute it to committee members.

**X. Program assessment report for AY 2014 Institutional Assessment Report**

Sharron Ronco discussed the institutional assessment report she is preparing. It summarizes the different assessments that programs have been doing, identifying those programs that have the best practices, those on hiatus, etc.

It was noted that programs would benefit from receiving feedback about their assessment. The goal would be to give feedback while continuing to encourage collaboration and thus without imposing criteria.

**XI. Meeting Adjournment**

**UAS**  
**1/26/2015**

I. Call to Order - Dr. Timothy Melchert

II. Reflection – Dr. Cheryl Maranto

III. Approval of December 8, 2014 Minutes (3:02 to 3:05)

IV. Chairperson’s Report - Dr. Timothy Melchert (3:05 to 3:10)

- Welcome to all returning members who were not here last year
- Interviews for provost completed last week (See John Su’s report)
  - Feedback deadline has been extended to Wednesday, January 28
  - Open forum presentations and feedback forms available online (<http://www.marquette.edu/provost-search/>)
- Senate executive committee has been monitoring the Dr. McAdams situation
  - Dr. McAdams has been relieved of teaching duties during review
  - The Graduate Instructor involved left to pursue Ph.D. at another university following several violent threats
  - The issue of student treatment and the university’s slow response is being raised
    - Review and discipline of faculty is being monitored
  - Executive committee to continue to review this case

V. Vice Chairperson’s Report – Dr. William Thorn (3:10 to 3:15)

- Faculty Council Statute Revision
  - Expand purview of this council
  - Email questions regarding this matter
    - UAS approved the motion to reorganize in October 2014

VI. Secretary Report – Dr. Noreen Lephardt (3:15 to 3:20)

- Recruitment for Spring elections for Senate and committees reporting to the Senate
  - Nomination process to begin by seeking nominations for available positions.
  - Senators who are leaving may consider taking another term as an ‘at-large’ member or seek reelection by school or department

VII. Provost’s Report – Dr. Jeanne Hossenlopp on behalf of Dr. Gary Meyer (3:20 to 3:25)

- Enrollment update
  - As of 1/23, completed transfer applications and transfer deposits for Spring 2015 has increased from last year
  - Incoming Freshman for Fall 2016 completed applications and deposits has increased from last year
    - Earlier decision notifications was influential.
    - Currently, yield efforts are being implemented to turn admitted students into enrolled students.
  - Graduate student applications are proceeding

VIII. Faculty Council – Dr. James Marten (3:25 to 3:50)

Present motions to revise or remove statutes:

- Revise section 1.01 Faculty Council
- Revise section 1.01.1 Faculty Hearing Committee
- Remove section 1.02 Committee on Academic Policies and Issues

- Remove section 1.03 Committee on Faculty Welfare
- Revise to section 1.01.2 Subcommittee on Part-time Faculty
- Revise to section 1.02 Committee on Diversity and Equity
- Revise section 1.06.2 of the section on Operational Policies of Standing Committees
- Present motion to revise By-Law: Revise Section 5.02 At large elections....

IX. University Board on Graduate Studies- (3:50 to 4: 05)

- Language places committees within faculty council
- Restructuring of leadership
  - Faculty president to be elected
  - Disbanded committee responsibilities to be subsumed by Faculty Council
  - Enact recommendations that were approved by UAS last October
  - Presented to UAS 1/26/15; expected to vote at February meeting
  - Faculty council membership to change
    - Members responsible for various subcommittees, including chairs; they will consider recommendation from subcommittees to be reviewed by Faculty Council;
      - Approved motions are to be presented and approved by UAS
    - Faculty council is currently representative of the university
      - Each college has one officer; Arts & Sciences has two

**Motions to approve (Dr. Heather Hathaway)**

- Terminate Master of Arts in Dispute Resolution
- Terminate Certificate in Dispute Resolution
- Terminate masters in leadership studies and masters in public service both with specialization in dispute resolution
- Currently enrolled students:
  - 14 students are completing coursework and expected to graduate in the Spring
  - 5 students are still in the process of completing courses

**Informed of Decisions**

Terminate Masters in Leadership Studies Specialization in Dispute Resolution

- Motion approved

Terminate Masters in Public Service Specialization in Dispute Resolution

- Motion approved

X. Provost Search - Dr. John Su, Chair Provost Search committee (4:05 to 4:15)

- 4 finalists came to Milwaukee
- Input and consensus building stage
- Campus community
  - Links to all candidate's sessions are available online (<http://www.marquette.edu/provost-search/>)
  - All MU community members are encouraged to provide feedback due 1/28/15 at 5pm.
  - At the end of this week, recommendations will be provided to Dr. Lovell

XI. Proposal for Strengthening Research and Innovation - Dr. Jeanne Hossenlopp (4:15 to 4:35)

- Strategic plan called for more research; and move our position up on Carnegie ratings.

- Goal is to double research funding in the next 5 years
  - Much of this is pushed forward through faculty and Graduate programs
  - Innovation funds process: Pre-proposals due February 6
  - Plan: Split duties of Dr. Hossenlopp and have a Vice Provost specifically for research and innovation
    - Interim dean to be appointed to grad uateschool; search committee to be initiated to look for full time provost of graduate school
  - Dr. Hossenlopp to remain involved in matters that she is currently involved in throughout transition

XII. Presentation on open access publication and associated issues (e.g., author control of data, promotion and tenure implications, copyright) - Mr. Scott Mandernack (4:35 to 4:55)

- Open access movement began with increases to journal subscriptions
  - Free-of-charge copies
  - Now more than 10,000 open-access journals
    - Concern for lower quality research
  - Open access digital repositories
    - Published work sent to these repositories that look for copyright issues
    - Looking for other measures that show impact of articles
  - Keep open access journals as another option to publish research

XIII. Adjourn

**UAS  
2/2015**

I. Call to Order - Dr. Timothy Melchert

II. Reflection – Mr. Scott Mandernack

III. Approval of January 26, 2014 Minutes

- approved

IV. Chairperson's Report - Dr. Timothy Melchert

- Welcome to Dr. Myer
- Separation of Graduate School Dean into 2 different roles
  - Dr. Hossenlopp to be Dean of Research and Innovation
  - Dr. Gibson to assume role of interim Dean of the Graduate School
    - Search for new dean to take place soon
  - Nomination for Senate members and search committee
- Dr. Hossenlopp is an ex-officio member of senate
  - Decision of having 1 or 2 ex-officio voting members on UAS to be discussed next month
    - Begin discussing this issue with colleagues
    - This will require change in statutes
- Senate executive committee continues to monitor the Dr. McAdams situation
  - Dr. McAdams has publicly revealed that the University is beginning the process of dismissal and revoking of his tenure
    - University has not revealed any further information as this is a personnel issue
- Please support effort by nominating colleagues to UAS and search committees

V. Vice Chairperson's Report – Dr. William Thorn

- Will discuss merging committees later in meeting

VI. Secretary Report – Dr. Noreen Lephardt

- Recruitment for Spring elections for Senate and committees reporting to the Senate
  - 8 nominations for 3 at-large faculty positions
    - 7 have completed nomination portfolio
    - An email will be sent later this week to discuss this process
      - please respond ASAP to this
  - Welcome to Dr. Myers
  - Thank you to Dr. Callahan

VII. Provost's Report - Dr. Gary Meyer

- Enrollment update
  - Fall deposits for freshman are up increased
    - Letters went out earlier
  - Fall transfer deposits increased
  - Still reviewing late applications
  - Campaigns are ongoing to turn commitments into deposits
    - Alumni letterhead campaign
    - Alumni congratulatory phone campaign
- Change in Statutes for Board of Graduate Studies to revise membership
  - Recognize change in title based on division of Dean of Graduate School
    - This is for the Board of Graduate Studies



- Vice Provost for Research and Innovation will not be on Board of Graduate Studies

#### VIII. Vision for Athletics at Marquette – Mr. Bill Scholl, Vice President and Director of Athletics

- Vision for athletics
  - Athletic programs are valuable for universities, though they can do harm
    - Classroom comes first
    - Statistics show that MU students are more involved in community service than other Jesuit schools. We need to make sure that our athletes are part of that
    - However, athletes are also here to participate in an athletic program
  - Athletics to focus on delivering promises made to athletes during recruitment
    - Academic, social, athletic, spiritual

#### IX. Master Planning – Ms. Lora Strigens, Associate Vice President for Finance

- Campus Master Plan
  - Bridge academics and administration
  - Previous plans were more concerned with physical developments
  - Foundation
    - Optimism for future
    - Academic and research growth goals
    - Enhanced partnerships and collaboration
    - Age/condition of existing physical assets
    - Transformation in higher education
    - Manage physical assets, make decisions, implement for effectively.
  - Integrated master planning
    - Academic
      - Mission directed
    - Physical
      - Assets and attributes directed
    - Financial
      - Operations directed
  - All 3 parts are equal
    - Space analysis: examining current use of space and *how* it is utilized as opposed to the number of students who utilize it.
    - Academic planning; identifying long-term growth patterns and examining the resources that are needed
    - Planning: developing multiple scenarios; timelines
  - Steering committee with representatives across campus; several working teams will be put together to engage in process

#### X. Faculty Council – Dr. James Marten

- **Motion to Approve** to revise or remove statutes:
  - Revise section 1.01 Faculty Council
  - Revise section 1.01.1 Faculty Hearing Committee
  - Remove section 1.02 Committee on Academic Policies and Issues
  - Remove section 1.03 Committee on Faculty Welfare
  - Revise to section 1.01.2 Subcommittee on Part-time Faculty
  - Revise to section 1.02 Committee on Diversity and Equity

- Revise section 1.06.2 of the section on Operational Policies of Standing Committees
  - All motions passed
- **Motion to Approve**
- Resolved, that the Executive Committee be authorized to correct article and section designations, punctuation, and cross-references and to make such other technical and conforming changes as may be necessary to reflect the intent of the Senate with regard to the above Senate Statute revisions. These changes will be limited to the Senate Statutes, Senate By-laws, and Faculty Handbook (e.g., that references to CAPI and CFW refer appropriately to the Faculty Council).
  - Passed
    - Email for nominations for exec committee and committees that report to UAS to be sent soon
    - Faculty council will be elected by colleges; not a university wide, at-large elections
      - Each college has one representative, with the exception of Arts and Sciences, which will have two representatives.

XI. Adjourn

***The next meeting will be Monday, March 16, 2015 at 3 p.m. in AMU Ballroom C/D.***

**UAS**  
**March, 2015**

I. Call to Order - Dr. Timothy Melchert

II. Reflection – Dr. Noreen Lephardt

III. February 16, 2015 Minutes approved

IV. Chairperson's Report – Dr. Timothy Melchert

- Dr. Ed Blumenthal will serve as the UAS representative for the Graduate School Dean Search Committee
- Request UAS representatives for the Faculty Activities Database Advisory Committee
- Revisions to Senate Statutes regarding election for Faculty Council and procedure for implementing the changes this first year
  - 2 faculty members to be elected by UAS executive committee for 3-year terms
  - Faculty members do not currently need to be a UAS senator
- Faculty council
  - Previously all faculty council meetings were elected at-large; however, statute revisions state that all members are to be elected through their respective colleges.
  - To implement statutes, one-third of the council will be turned over each year until all members are elected by their college.
- Dismissal of Dr. McAdams
  - As of January 30<sup>th</sup>, the process of revoking his tenure and dismissal has commenced
  - The official process for faculty dismissal:
    - Appointing official (i.e. dean) makes the decision of dismissal. The rationale and decision must be written.
    - Both the dean and the faculty member have 120 days to resolve the disagreement
    - The case is then referred to faculty council, who has 90 days to arrive at conclusions
      - Alternates on faculty council may be appointed

V. Vice Chairperson's Report – Dr. William Thorn

- Faculty council to review vice chair and chair elections
- Section 3.07 to be reviewed and make recommendations about process. Also, section 3.06 that makes grounds for dismissal to be reviewed
- Each senator should submit 1 question to presidential forum. Question should come from each of the representative bodies that senators represent.
  - Questions to be sent to faculty council email by Thursday
  - The Faculty Forum is March 25<sup>th</sup> from 3:30-5

VI. Secretary Report – Dr. Noreen Lephardt

- Timetable for Spring at-large election to Senate and Faculty Hearing Committee followed by UAS Executive Committee election in April
  - 4 faculty members have accepted nomination; we need 2 more tenured faculty to be nominated
- Survey for nomination of executive committee and UAS Liason distributed

## VII. Provost's Report - Dr. Margaret Callahan

- Undergrad Enrollment update
  - 271 deposits (increased 7% from last year)
  - Transfer deposits are also increased
  - Undergrad admissions office is completing yield activities
    - MU First families- for admitted 1<sup>st</sup> generation students
  - Counselor advisory meeting: High School college counselors came to MU from around the country to give us feedback on MU's admissions process
- Graduate admissions Enrollment Update:
  - Decline in overall application numbers (down 14%)
    - Comparable to peer institutions
  - Graduate School of Management applications decreased 30%
  - Many graduate programs are capped and will fill all slots regardless
    - More work to be done on yielding admissions for each college

## VIII. Motion to Approve: Change in Statutes for Board of Graduate Studies to revise membership

- Changes in language: Dean of Graduate School (as opposed to Vice Provost for Research and Dean of Graduate School) to be non-voting member of UAS
  - Motion passes

## IX. University Board of Undergraduate Studies – Dr. Edward Blumenthal, Chair

- Motion to Approve – Biophysics Major, Department of Physics
  - Intersection of biology and physics. Biological studies at the molecular and physical properties level, including instruments to study them.
  - No new resources are requested
  - Expected graduation rate per peer intuitions is 5-10 students per year
  - Provides more research opportunities; interdisciplinary in nature
    - Motion passes
- Informed on Decision – Approval of Engineering Concentration, Opus College of Engineering
  - Engineering leadership- to prep engineering students for leadership
    - Students must be admitted to E-LEAD program
    - Concentration consists of 7, additional classes, didactic courses, experiential courses, capstone project
    - Approved for cohorts of 20 students; the first cohort has already been identified

## X. University Board of Graduate Studies – Dr. Johnette Caulfield, Chair

- Motion to Approve MS Degrees for School of Dentistry
  - Change name for Master's degrees in the School of Dentistry
    - Formerly, this school has one master's degree option with 3 specializations; however, if a student would like to complete 2 specialties, they cannot receive the same degree twice
    - Proposed change is to split the specializations into 3 different master's degrees
    - ADA approves this decision as it is just considered a name change
    - This is not expected to negatively influence students
- Informed on Decision – Approval of Nurse Anesthesia specialization in the Doctor of Nursing Practice program, College of Nursing
  - Coming from UGBS with universal support. There is a need for more nurse anesthesiologists

- This will be a joint program with MCW
- The degree cost is high for the student, though expected salary is expected to compensate for this.
- The program will admit 9-10 students each year; if the program is unsuccessful after 3 years, appropriate action will be taken.

## XII. Adjourn

### **UAS April, 2015**

#### I. Call to Order - Dr. Timothy Melchert

#### II. Reflection – Dr. Timothy Melchert

#### III. March 16, 2015 minutes approved

#### IV. Chairperson’s Report – Dr. Timothy Melchert

- Announce UAS representatives for the Faculty Activities Database Advisory Committee
  - Mary Staffer for Faculty Activities Database Advisory Committee
  - Trying to line up a second person
- The last UAS meeting of the year (May 4) will include reports by each of the committees that report to UAS. Each committee is asked to prepare an executive summary of their report in addition to the full report. These executive summaries will be included in the agenda for the May 4 UAS meeting. Please be prepared with questions and suggestions.
  - Each report should take 3 minutes with another 3 minutes allotted for questions
- The UAS Executive Committee recommends that the University Master Plan and Strategic Plan Themes be reviewed by the UAS next year on a regular schedule so the Senate has ongoing input into those plans.
  - Encourage more communication and collaboration
  - Proposed topic: progress on MU Master plan
  - Similar meeting to take place in Spring
  - Master plan should be included in the agenda for Spring
    - UAS should monitor plan
  - MU strategic plan themes be put on agenda once per year to monitor progress
  - Executive committee offaculty council to review results of recent part-time faculty survey
  - Also review tenure buy-out policy

#### V. Vice Chairperson’s Report – Dr. William Thorn

- The Faculty Council has reviewed its procedure for maintaining a duly constituted list of alternates for the Faculty Hearing Committee. The minutes of the 3-23-15 meeting where the issue was addressed will be posted on the UAS website.

#### VI. Secretary Report – Dr. Noreen Lephardt

- Spring UAS and committee election results
  - New UAS Senators
    - Julia Azari
    - Noreen Lephardt
    - Anne Pasero
  - Faculty Hearing Committee
    - Ana Garner
    - John Pauley
    - Irfan Omar

- Solicit nominations for election of UAS officers, UBUS and UBSG liaisons for 2015-16
  - Need to elect executive committee and 2 senators
    - Liaison for the University Board of Undergraduate Studies and the University Board of Graduate Studies.

#### VII. Provost's Report - Dr. Margaret Callahan

- Enrollment update
  - Increased transfer student deposits from last year
  - Freshman deposits are down 9% from last year
  - Yield activities are continuing
  - Graduate applications and acceptances decreased from last year
- Severance pay for faculty
  - New policy for participating faculty employed full time for 3 years now have a severance package

#### VIII. Diversity Plan Update- Dr. William Welburn, Associate Provost for Diversity and Inclusion )

- Goals:
  - Attract and engage a diverse student body, faculty, staff, and administration
    - Create incentives to reach more demographically diverse faculty and students
    - Create marketing strategies to reach these groups
  - Foster and support an environment of inclusive excellence reflecting respect for human dignity and equity
    - Examine environment
    - Strategies to engage students in this initiative and broaden support
    - Improve cultural competence for both students and faculty
    - Safety within diversity
  - Enhance opportunities for diverse learning, scholarship, and scholars
    - Course opportunities
    - Faculty training
  - Strengthen the university's commitment to engaging diverse communities beyond campus
    - MU and the community
  - Provide greater cohesion in the administration of campus-level diversity initiatives
    - Inclusion
    - Examine how to handle equity issues on campus
    - Stronger campus-wide presence
- Next steps:
  - Integrate this into MU
    - Review climate survey
    - Integrate these goals into strategic plan
- Goal is by Spring 2016 for every unit to develop a plan

#### IX. Introduction Revision to Statute – Dr. Timothy McMahon – Committee on Research

- Update title of Dr. Jeanne Hossenlopp (VP for Research and Innovation)
- Vote next meeting

#### X. Update on Graduate School Dean Search - Dr. Edward Blumenthal

- Posted an ad on 4/14 and we are currently receiving applications

- Applications to be previewed on 5/18
  - Added a Jesuit member to this committee out of concern that there was none

#### XI. University Board of Undergraduate Studies – Dr. Edward Blumenthal , Chair

- Motion to Approve: New Major in
- Motion to Approve: Termination of Major in Classical Language
- Motion to Approve: Termination of Major in Classical Studies
  - No new resources needed
  - Discontinuing 2 majors to amalgamate them into 1
  - All changes endorsed by UBUS
  - Motion approved
- Informed on Decision: Major in Classics
- New Concentration in Classical Languages
- New Concentration in Classical Languages for Education Majors
- New Concentration in Classical Studies
- Informed on Decision: Major in Classical Languages
- Terminate Concentration in Classical Languages
- Terminate Concentration in Classical Languages for Education Majors
- Informed on Decision: Major in German –New Concentration in Multidisciplinary German Studies
  - Multidisciplinary German studies (to include both language but also culture, history, and politics)
  - No new resources are requested
- Informed on Decision: Terminate Concentration in Engineering Service (nine majors)

#### XII. University Board of Graduate Studies – Dr. Johnette Caulfield, Chair

- Informed on Decision – Approval of Computing Master’s Specializations:
  - Information Assurance and Cyber Defense
  - Big Data & Data Analytics
    - No new resources requested
    - Approved by UBGS
- Informed on Decision –Termination of Communication Master’s Specializations:
  - Journalism
  - Mass Communication
  - Communication about Health, Environment, Science and Sustainability
  - COMM proposes 2 new specializations with titles that better reflected curriculum and better appealed to students
    - Communications, professions, and society
    - Digital communications strategies
    - Board unanimously approved
- Informed on Decision – Termination of Master in Leadership Specializations
  - Non Profit
  - Public Service

#### XIII. Enrollment Update – Dr. Linda Salchenberger, Associate Provost for Planning and Budget

- Trends from 2005-2015
  - Increases
    - Undergraduate Body

- Dentistry
  - Declines:
    - Graduate school
    - Law
    - Graduate School of Management
    - College of Professional Studies
- Goals:
  - Improve effectiveness and efficiency of enrollment management
    - Examine new governance structures
    - Improve recruitment
  - Engage deans in enrollment and yield strategies
    - Raise funds for scholarships
    - Revise growth incentives model
  - Identify fundraising for scholarships as a university-wide priority
    - Reduce dependence on unfunded financial aid
  - Evolve academic programs to meet student and market needs
  - Invest in new programs
- Undergrad goals
  - Grow undergraduate enrollment strategically
    - Increase freshman enrollment goal
    - Increase number of transfer students
  - Maintain/improve student success
- Graduate goals
  - Reverse decline in graduate enrollment and grow professional programs
  - Review grad and professional financial aid strategies

XIV. Adjourn



**UAS**  
**5/5/2015**

I. Call to Order - Dr. Timothy Melchert

II. Reflection – Dr. Allison Hyingstrom

III. Approval of April 20, 2015 Minutes

- approved

IV. Chair's Report – Dr. Timothy Melchert

- Announce second UAS representative for the Faculty Activities Database Advisory Committee
  - Welcome to new senators

V. Vice Chairperson's Report – Dr. William Thorn

- In annual reports

VI. Secretary Report – Dr. Noreen Lephardt

- Announce new UAS leadership and liaisons for UBGs and UBUS
  - Still need liaison for board of undergraduate studies

VII. Provost's Report - Dr. Margaret Callahan

- Enrollment update
  - Undergraduate is slightly decreased from the goal
    - Honors program: 119 deposits
  - Transfer deposits have increased from last year
  - Graduate applications have decreased but matriculation has increased

VIII. Academic Integrity Update- Dr. Gary Meyer and Dr. Mike Federle

- Honor Code/Tutorial
  - Modified honor code and tutorial was implemented for undergraduates this academic year
  - A tutorial for graduate students will be implemented in Fall 2015 (except for law and dental students, who have their own policy)
- Centralized adjudication of academic misconduct
  - Goal is to take it out of the college level so students can be tracked at the university level
  - Another goal is to make the process easier and take burden off the faculty member through the reporting form that the instructor completes and is submitted to the academic integrity council director
  - The case is assigned to an investigating officer and then 2 routes of action may be taken
  - If there is evidence:
    - Expedited review
      - Warranted for undergraduate students who accept responsibility
      - The committee creates a maximum penalty and the instructor can choose the specific penalty
      - Registrar tracks this information
    - Full hearing
      - Required for 2<sup>nd</sup> offenses, more egregious acts of misconduct, graduate students, and when requested by the student or academic integrity council director
      - Hearing board: 2 faculty, 2 students, and dean's designee

- Hearing board reviews evidence and schedules hearings
        - Deliberations occur in private, decisions require agreement by 3 or more members
        - Notification of findings and maximum penalty is conveyed to dean's office for review
        - Notification is sent to student, instructor (who will determine penalty), and the Registrar for documentation and tracking
          - Without evidence, the case is dismissed
      - If you are interested in serving on academic integrity council, notify your dean or Gary Meyer
- IX. Program Review Update – Dr. Linda Salchenberger, Associate Provost for Planning and Budget
- Summary of units completing the program review and actions taken
- X. **Motion to Approve:** Revision to Statute – Dr. Timothy McMahon – Committee on Research
- Revise UAS statute Section 2.04 – to update title of Dr. Jeanne Hossenlopp
    - Motion passes
- XI. Committee Annual Reports
- Board of Student Media, Dr. Erik Ugland, Chair*
- Unable to attend meeting
- Committee on Academic Policies and Issues,*
- Did not meet this year
- Committee on Academic Technology, Mr. Thomas Wirtz,*
- First university-wide event to be held on 9/15/15
  - Computer replacement program to make a more efficient process to get to faculty
  - Visionary exercise to look into future
    - Haptic technology
  - Interface between D2L and checkmarq
- Committee on Committees and Elections, Mr. Chester Loeffler-Bell,*
- Committee on Faculty Welfare, Mrs. Mary Jo Wiemiller/Mr. William Fliss, Co-Chairs*
- This is the final report and the committee will be disbanded and will be subsumed by the Faculty Council
  - Survey administered to part-time faculty
    - Results: 84% of respondents were satisfied/highly satisfied
      - 79% believe a p/t faculty forum would be helpful
      - The committee recommends that the Faculty Council take this initiative
- Committee on Research, Dr. Timothy McMahon, Chair*
- Substantial increases in the amount of grant applications
- Committee on Teaching, Dr. Terrence Ow, Chair*
- Advertise more for the Way Klinger Enhancement Award and Teaching Excellence Award
  - Further develop peer review of teaching from non-evaluative faculty
- Committee on Diversity and Equity, Dr. Jean Grow, Chair*
- Accomplishments
    - Climate study
    - DPS to share findings on student and faculty listening sessions
    - Monitoring salary and promotion equity for women faculty
    - Preliminary exploration on bias reporting mechanisms
    - Proposal for excellence in diversity and inclusion faculty award

- Recommendations
- Explore, promote and expand programming and support, which promotes equity, diversity and inclusion
- Work toward changing the climate to reflect principles of diversity and inclusion, leading to an inclusive community and environment for all
- Continue working with the Provost's Office to monitor data related to fulfilling the charge of CDE

*Faculty Council, Dr. William Thorn, Chair*

*(Attachment Xli)*

- Major tasks this year
  - Review an appeal by faculty member
  - Revision of statutes to include responsibilities of UAS faculty
  - Pool of alternative members for hearing committee.
  - Annual presidential forum

University Assessment Committee. Dr. Sharron Ronco, Chair

- Assessment of student learning
- Accomplishments:
  - Modifying approach to annual peer review seminar
  - Maturity model of assessment
  - Assessment of cocurricular areas
  - New assessment software
- Request additional representation for arts and sciences

University Board of Graduate Studies, Dr. Johnette Caulfield, Chair

- Approved a new doctorate of nursing with a specialization of nursing anesthesia
- Two new specializations were approved for the Master's in Computing Degree, specifically a Specialization in Information Assurance and Cyber Defense, and a Specialization in Big Data and Data Analytics.
- Interdisciplinary PhD programs
- Research consultant at library for those with interdisciplinary programs
- Next year:
  - Streamline processes (more over email and online)

University Board of Undergraduate Studies, Dr. Edward Blumenthal, Chair

- Approved the creation and discontinuation of several programs that have already been discussed with UAS
- 2 issues discussed this year:
  - New requirements for graduation (all students can switch to new bulletin)
  - Declaring a 2<sup>nd</sup> major in colleges outside of their primary college
    - Arts and Sciences can declare a 2<sup>nd</sup> major in communication; but not other outside colleges

University Library Board, Dr. Stephen Long, Chair

- Budget problems with digital journals

XII. Welcome new Senators and UAS leadership

- Shared governance

XIII. Adjourn/Reception