

## March Minutes

University Academic Senate, 3/17/2014, GSO Rep: James Lamb

- **Chairperson's Report-** *Dr. Marilyn Frenn*
  - Some faculty committees may be restructured
- **Vice Chairperson' Report-** *Dr. Tim Melchert*
- **Secretary Report-** *Dr. Noreen Lephardt*
  - UAS elections in need of more candidates
  - “It takes time to make an elephant dance” → in response to slow response of faculty to UAS openings
- **Provost's Report-** *Dr. Margaret Callahan*
  - Needs-based scholarship information sent out
  - “Admitted Students Days” → April 6-7
  - Freshman deposits are lagging behind typical levels
    - deposit decision date = May 1st
  - A draft of the enrollment plan will be shared with UAS next month
  - Comprehensive diversity plan being developed → see 3/17/2014 News Briefs
- **University Board of Undergraduate Studies**
  - Motion to approve → termination of Nursing Major in Psychology (Dept. of Psychology)
    - Low enrollment (1-2 per year)
    - **APPROVED**
  - Informed on decision → new Neuroscience Minor (Dept. of Biomedical Sciences)
    - We currently have a Marquette neuroscience PhD track, but no undergrad programs
    - Neuroscience is a research strength of Marquette
    - Neuroscience has been demanded by students from biomedical sciences, social sciences, others
    - Designed to be accessible to all majors on Marquette's campus
- **D2L close date-** *Mr. Jon Pray (associate vice provost for Instructional Media)*
  - The close date of D2L has remained as the final day of Final Exams, despite MUSG objection
    - Objection: there's no affordable way to close/reopen D2L course sites
    - Marquette is the only university that closes courses on the last day of finals
  - Instructional Media proposes 2-week extensions of closing dates for upcoming terms, beginning w/ Summer 1
- **Formation of Heart and Mind-** *Dr. Stephanie Russell (vice president for Mission and Ministry)*

- There is a concern that it may be harder to reach graduate/professional students with “student formation” goals because they are “on campus in different ways”

Committee on Teaching, 3/5/14, GSO Rep: Katie Hazlett

- Committee members submitted rankings of the Teaching Excellence Award dossiers prior to this month’s meeting.
  - Vote taken during the meeting to accept the top ranked dossiers as the award winners (winner names not disclosed).
    - Committee member unanimous agreed to accept the rankings.
  - Gary Meyer will present the committee’s recommended winners to the provost for final approval.
- Discussed possible revisions to the Teaching Excellence Award rubric
  - This item will be discussed in greater detail at a future meeting.
- Continued discussion regarding reformatting of the application for the Way-Klinger Teaching Enhancement Award
  - Initial template for revised application format was created.
  - Committee will offer suggestions for changes.
- Continued to discuss the development of peer review recommendations in order to address the second goal of the CoT Work Plan.
  - Second goal = Examine policy and methods to develop a campus-wide system of ongoing faculty teaching development to improve or enhance student learning.
  - Committee members will review document with responses from various department across campus related to their evaluation procedures and begin to identify the evaluation processes that reflect a best practice approach to peer review.
- Next Meeting, April 9<sup>th</sup> 2014.

Committee on Academic Technology, 1/31/14, GSO Rep: Margaret Cinto

Technology Fee Discussion

- Gary Meyer discussed the idea of a technology fee and that additional research in this area is being done.

Software License Discussion

- Kathy Lang discussed software licensing on campus and that more research in this area is needed.

Alumni Association for Online Learning

- Heidi Schweizer and Shaun Longstreet discussed the survey conducted to gather alumni interest in online learning opportunities.

E-Textbook Subcommittee Report

- John Pray updated the committee on the latest e-Textbook news.

Hardware/Software Subcommittee Report

- The Hardware/Software Subcommittee will meet the following week.

#### CheckMarq & D2L Update

- Kathy Lang and Jon Pray discussed the integration of the D2L gradebook with CheckMarq.

#### Technology Day Update

- Gary Meyer updated the committee on the Technology Day set for September 16, 2014.

## **February Minutes**

### Committee on Academic Technology, 2/28/14, GSO Rep: Margaret Cinto

#### D2L Update

- Jon Pray discussed the D2L upgrade to 10.3 which will take place in May 2014.
- There was a discussion about preserving the D2L courses with Raynor Memorial Libraries Department of Special Collections and University Archives.

#### E-Textbook Subcommittee Report

- John Pray updated the committee on the latest e-Textbook news.

#### Technology Day Update and Discussion

- Pat Loftis updated the committee on the Technology Day (9/16/14) planning to date and the committee discussed ideas for speakers and other events for the day.

### Financial Planning and Review, Jan. & Feb., 2014, Arthur Mueller

- Discussed the recommendation from previous meeting.
- Fiscal Year 2015 budget recommendation was discussed.

### CCAB, 2/12/2014, Keri Frantell

- The board discussed ideas for a break room in the counseling center that students may use for meditation, calming, studying, or a general break.
  - This room has not been opened yet, but can be expected to open later this semester.
- We also discussed the midterm/finals breaks that the counseling center offers, with pet therapy (look for future emails regarding dates) and other fun activities.
- The final item on the agenda was the different groups offered by the counseling center, including groups for graduate and professional students.

- Information can be found at the counseling center, or on the counseling center website.

University Academic Senate, 2/17/2014, GSO Rep: James Lamb

- **Chairperson's Report-** *Dr. Marilyn Frenn*
- **Vice Chairperson' Report-** *Dr. Tim Melchert*
- **Secretary Report-** *Dr. Noreen Lephardt*
- **Provost's Report-** *Dr. Margaret Callahan*
  - Enrollment Update
    - All scholarship competitions but Engineering went well. Pleased with the turnout.
    - Freshman scholarship decisions will be made over the next few weeks and sent out in mid-March
    - June 1st is the application deadline for transfer students
    - 25,000+ freshman applications for the Fall
  - Gender & Sexuality Action Team First Meeting
    - Meetings to become “a campus more comfortable with discussing gender and sexuality issues”
    - Representation includes faculty, undergrads, grad students, staff
    - Remember: This came out of “FemSex” controversy
  - Diversity Plan Change
    - Provost's office is putting together a diversity plan to improve the diversity of students & faculty
- **University Board of Undergraduate Studies-** *Dr. Sarah Feldner*
  - Motion to approve potential new undergraduate major in English Language Arts (Dept. of English)
  - designed to better meet the needs of the College of Education
  - **MOTION PASSED**
- **Advising Evaluation (Spring Pilot)-** *Dr. Gary Meyer*
  - there has been enough dissatisfaction with advising among students that some changes need to be made
  - two components:
    - Allow students to evaluate their advising experience this Spring term
    - Implement faculty survey to understand faculty perceptions of the effectiveness of the advising process

- This would be a move away from piecemeal college-specific advising evaluations towards a single university-wide program that would allow year-to-year tracking of progress and performance
- **Academic Program Review- Dr. Linda Salchenberger**
  - Attempts being made to align internal program reviews with the requirements of external accrediting bodies (including mock accreditations)
  - A change from the past: Academic departments are not the only ones coming under review. Other programs under review include:
    - EOP, OIE, Core of Common Studies, Office of Admissions and others
  - Planned program review dates impacting grad students:
    - Spring 2014 → School of Dentistry, Theology
    - Fall 2014 → Social & Cultural Sciences
    - Spring 2015 → College of Communications, **Physics**
  - Evaluation will be conducted using Balanced Scorecard approach
  - what are possible outcomes of program review?
    - Maintain the status quo
    - Establish goals for improving quality or efficiency with no new resources
    - Invite the unit develop a proposal for a new program or initiative requiring resources
    - Restructure the unit, merge its activities with an existing unit, or discontinue
  - We want to avoid, and are conscious of the temptation to, cut academic programs as a means of meeting budget goals
- **Commissioning- Mr. Art Scheuber**
  - The governor proposed in 2007 that private 4-year universities have the ability certify campus safety as commissioned law enforcement officers
  - Public Safety officers at Marquette are currently considered licensed security forces
    - This means that when they detain suspects, they are technically enacting citizen arrests
  - Wisconsin does not allow private higher ed institutions to have commissioned law enforcement → 21 other states and D.C. allow it
  - example: non-commissioned status means that DPS cannot control traffic through Marquette's campus
  - A bill has been supported to Wisconsin Congress to allow **Marquette specifically** (not all 4-year private institutions) to commission its law enforcement officers
    - This is reflective of the specific level of investment and professionalism of Marquette DPS
  - Differences between DPS and Commissioned Officer:
    - Ability to handle legal information law enforcement have access to

- DPS cannot dispose of drugs or other criminal evidence
      - This means that DPS sends two cars to a drug bust (1 to take suspects, 1 to wait with evidence until MPD arrives)
    - Ability to conduct traffic stops
  - What would be the geographic coverage?
    - DPS currently covers 1-square mile, including the campus
  - What about non-Marquette calls?
    - DPS does and will continue to respond to non-Marquette calls
    - Today, DPS cannot detain a suspect unless they explicitly see the crime or there is bodily harm
  - Currently, *public* universities in Wisconsin have commissioned law enforcement
  - No plans to have a holding facility on campus
- DPS would be subject the Open Records Act, which states that they would have to divulge past reports to other law enforcement agencies (MPD, FBI, etc.) upon request

Committee on Teaching, 2/12/14, GSO Rep: Katie Hazlett

- Discussed the timeline for the Teaching Excellence Award
  - Dossiers have been submitted and will be reviewed by committee members prior to the next committee meeting.
- Discussed possible revisions to the Way-Klinger Teaching Enhancement Award criteria.
  - Idea proposed to formulate a template for the application to make criteria more explicit for applicants in the future.
  - A draft of a template will be completed in the coming months and this issue will be revisited at a future meeting.
- Continued discussion regarding teaching and peer evaluations.
  - An email was sent to 49 department chairs asking for information about their department's evaluation procedures.
    - Responses were received from 29 individuals.
  - Committee members will review these responses and being to identify the evaluation processes that reflect a best practice approach in order to formulate a standardized evaluation process that has the potential to be more widely utilized across the university.
- Next Meeting, March 5<sup>th</sup> 2014.

University Board of Graduate Studies, January (No Feb. meeting), GSO Rep: Kelsey Otero

- Enrollment
  - Working on a template for revenue sharing
  - Looking at creative opportunities to share revenue and leverage grants for Ph.D. programs
- Dissertation Boot Camp

- January Dissertation Boot Camp saw an increase in attendees
- Next one will be held during the summer
- INPR Program
  - Changes have been suggested including more emphasis of committee review, rather than UBS
  - Follow up on the dissemination of research and where graduates are today
- Certificate Programs
  - Termination of all certificate programs in the Civil Engineering Program – approved unanimously
  - Termination of Entrepreneurships certificate in the Graduate School of Management Program – approved unanimously
- Joint Meeting (UBS and Research Committee)
  - Tentative Date March 27
  - Session will allow committee members to collaborate on the theme of “research in action”
  - Looking into a graduate breakout table discussing the role of research in the graduate program at Marquette
  - If anyone is interested in attending reach out to [Kelsey.otero@marquette.edu](mailto:Kelsey.otero@marquette.edu)

### **January/December**

University Academic Senate, 1/27/2014, GSO Rep: James Lamb

- **Presidential Search Update-** *Owen Sullivan, Trustee*
  - The Strategic Plan has really informed the search and given some rigor/direction to it.
  - Has established a framework/direction for the University.
  - Down to 25 candidates (combination of Jesuit and lay candidates)
  - Objective is to hire someone by the beginning of the school year
  - Candidate names are being kept confidential because many candidates are in sensitive positions and do not want it known that they are having conversations with Marquette
  - New president should have some financial acumen, and should understand that “the current model of higher education is not sustainable”
- **Chairperson’s Report-** *Dr. Marilyn Frenn*
- **Vice Chairperson’s Report-** *Dr. Tim Melchert*
- **Provost’s Report-** *Dr. Gary Meyer*
  - All freshman applicants have been notified of their decisions
  - Scholarship notifications (Ignatius, Magus) will go out this week
    - Record number of admissions
  - Beginning in the next few weeks, student images (from MUID) will be available to professors on their class rosters

- **University Committee on FP&T-** *Dr. Jeanne Hossenlopp*
- **University Board of Graduate Studies-** *Dr. Mike Johnson*
  - Motions to terminate the following professional certifications:
    - College of Engineering:
      - Certificate in Construction Engineering and Management
      - Certificate in Structural Design
      - Certificate in Transportation
      - Certificate in Water and Wastewater Treatment Processes
      - Certificate in Water Resources Engineering
    - Graduate School of Management:
      - Certificate in Entrepreneurship
  - Only 1 certificate (of the 5 engineering ones) has been used in the past decades
  - Terminating certificate in Entrepreneurship will not impact Kohler Center for Entrepreneurship
  - **MOTIONS PASSED**
- **University Board of Undergraduate Studies-** *Dr. Sarah Feldner*
  - Informed on decision to terminate interdisciplinary Minor in Catholic Studies (College of A&S)
- **University Core of Common Studies-** *Dr. Gary Meyer & Dr. John Su*
  - UCCS is coming under program review
  - Essentially involves collecting data relating to enrollment patterns, learning outcomes to better understand the effectiveness of the core and how it could possibly be re-shaped
- **Strategic Goals**
  - ***Sustainability of Valuable Resources-*** *Mr. Chuck Lamb*
    - Since FY01, 305 staff lines have been added for student and administrative services, technology, public safety, athletics and advancement
    - Utilities, Health Care and Insurance costs continue to rise faster than CPI
    - Net tuition margin is consistently trending downward over time, from 78% to 70% over the past decade
    - Over the next 3 years (FY15-17), tuition increases should be constrained by the Higher Education Price Index (HEPI)
    - Graduate School and Summer tuition rates frozen for the time being
    - Reductions in staff will not come from faculty; it will be more about shrinking the size of the bureaucracy
  - ***Enhancement of Organizational Effectiveness-*** *Mr. Tom Ganey*



University Academic Senate, 12/9/2013, GSO Rep: James Lamb

- **Provost's Report-** *Dr. Margaret Callahan*
  - 23,653 freshman applicants (+10% vs. PY)
  - Freshman decisions mailed by end of January
  - Transfer applicants down slightly
- **HLC Report** – *Dr. Gary Meyer*
  - Mostly positive feedback from the Higher Learning Commission (HLC)
  - Seems very likely they will renew our accreditation
  - Some concern from the Commission regarding diversity on campus
    - Dr. Meyer did not say anything more specific than that
- **Title IX Report-** *Fr. Daniel Hendrickson, S.J.*
  - Spoke about sexual harassment training programs, including increasing required online training for incoming freshman (or at least increasing focus)
  - Little attention given to grad students
  - Focus primarily on undergraduate training