

Marquette University

FACHEX Program

November 2004

1) *What is the FACHEX Program?*

FACHEX (Faculty and Staff Children Exchange Program) was established by the Conference of the Academic Vice Presidents of the AJCU in 1971 and has continued under the sponsorship of the Conference to the present time. It is an undergraduate tuition remission program for children of full-time faculty, administration and staff of the participating institutions. FACHEX allows children eligible for tuition at the home institution to apply for the same benefits at participating institutions.

2) *Which Jesuit universities and colleges participate in the Program?*

The following 27 universities and colleges are currently members of the program:

- 1) **BOSTON COLLEGE**
36 College Road
Chestnut Hill, MA 02467-3835
(617) 552-4428 / FAX (617) 552-0142
Ms. Beth Myer
fachex@bc.edu
- 2) **CANISIUS COLLEGE**
2001 Main Street
Buffalo, NY 14208-1098
(716) 888-2300 / FAX (716) 888-2377
Ms. Lea Nicholson
Nicholsl@canisius.edu
- 3) **COLLEGE OF THE HOLY CROSS**
1 College Street
Worcester, MA 01610
(508) 793-2443 / FAX (508) 793-3888
Mr. Jim Richardson
Associate Director of Admissions
jrichard@holycross.edu
- 4) **CREIGHTON UNIVERSITY**
2500 California Plaza
Omaha, NE 68178
(402) 280-2702 / FAX (402) 280-2527
Mr. John Krecek
Registrar
jkrecek@creighton.edu
- 5) **FAIRFIELD UNIVERSITY**
1073 North Benson Road
Fairfield, CT 06430-5195
(203) 254-4000 ext. 2774 / FAX (203) 254-4101
Ms. Phyllis A. Fitzpatrick
FACHEX Coordinator
Director of Management Information
pfitzpatrick@mail.fairfield.edu
- 6) **FORDHAM UNIVERSITY**
Rose Hill Campus
441 East Fordham Road
Bronx, NY 10458
(718) 817-3423 / FAX (718) 817-3817
Mr. Dino Rallis
Financial Aid Counselor
FACHEX Coordinator
rallis@fordham.edu
- 7) **GONZAGA UNIVERSITY**
East 502 Boone Avenue
Spokane, WA 99258-0001
(509) 323-6583 / FAX (509) 323-5816
Ms. Sherri Peterson
petersons@gonzaga.edu

- 8) **JOHN CARROLL UNIVERSITY**
20700 North Park Boulevard
University Heights, OH 44118-4581
(216) 397-4252 / FAX (216) 397-4981
Mr. Patrick Prosser
Director of Financial Aid
prosser@jcu.edu
- 9) **LEMOYNE COLLEGE**
1414 Salt Springs Road
Syracuse, NY 13214-1399
(315) 445-4400 / FAX (315) 445-4182
Mr. William Cheetham
Director of Financial Aid
cheethwc@mail.lemoyne.edu
- 10) **LOYOLA COLLEGE IN MARYLAND**
4501 North Charles Street
Baltimore, MD 21210-2699
(410) 617-2576 / FAX (410) 617-5149
(410) 617-2344 / FAX (410) 617-5072
Mr. Mark L. Lindenmeyer - In
lindenmeyer@loyola.edu
Mr. Roger C. Dorsey - Out
Rdorsey@loyola.edu
Incoming Students
Outgoing Students
- 11) **LOYOLA MARYMOUNT UNIVERSITY**
7900 Loyola Boulevard
Los Angeles, CA 90045-8350
(310) 338-2750 / FAX (310) 338-2797
Mr. Dale Marini
Associate Director of Admissions
dmarini@lmu.edu
- 12) **LOYOLA UNIVERSITY CHICAGO**
6525 North Sheridan Road
Chicago, IL 60626
(773) 508-8928 / FAX (773) 508-3397
Mr. Edward R. Moore
Scholarship Director
emoore@luc.edu
- 13) **LOYOLA UNIVERSITY NEW ORLEANS**
6363 St. Charles Avenue
New Orleans, LA 70118
(504) 865-3240 / FAX (504) 865-3383
Mr. Keith Gramling
Director of Recruitment
and Operations
gramling@loyno.edu
- 14) **MARQUETTE UNIVERSITY**
PO Box 1881
Milwaukee, WI 53201-1881
(414) 288-7302 / FAX (414) 288-7664
(414) 288-7033 / FAX (414) 288-6400
Ms. Stephanie Nikolay - In
stephanie.nikolay@marquette.edu
Ms. Kimberly Newman - Out
kimberly.newman@marquette.edu
Incoming Students
Outgoing Students
- 15) **REGIS UNIVERSITY**
3333 Regis Boulevard
Denver, CO 80221-1099
(303) 458-3520 / FAX (303) 964-5449
Ms. Sharon Harper
FACHEX Coordinator
Financial Aid Counselor
sharper@regis.edu
- 16) **ROCKHURST UNIVERSITY**
1100 Rockhurst Road
Kansas City, MO 64110-2561
(816) 501-4279 / FAX (816) 501-4241
Mr. Warren Strickland
Assistant Direction of Financial Aid
warren.strickland@rockhurst.edu
- 17) **SAINT JOSEPH'S UNIVERSITY**
5600 City Avenue
Philadelphia, PA 19131-1395
(610) 660-1335 / FAX (610) 660-1314
Ms. Eileen Kelly
Assistant Director of Admissions
FACHEX Liaison Officer
eileen.kelly@sju.edu

- 18) SAINT LOUIS UNIVERSITY**
221 North Grand Boulevard
St. Louis, MO 63103
(314) 977-3440 / FAX (314) 977-3437
- Ms. Kristin Frazier
FACHEX Coordinator
frazierk@slu.edu
- 19) SAINT PETER'S COLLEGE**
2641 Kennedy Boulevard
Jersey City, NJ 07306-5997
(201) 915-9308 / FAX (201) 434-6678
- Ms. Patricia Blanco
pblanco@spc.edu
- 20) SANTA CLARA UNIVERSITY**
500 El Camino Real
Santa Clara, CA 95053
(408) 554-4007 / FAX (408) 554-2154
- Ms. Lisa Hayden
Office Manager
Financial Aid Office
lhayden@scu.edu
- 21) SEATTLE UNIVERSITY**
900 Broadway Associate
Seattle, WA 98122-4340
(206) 296-5870 / FAX (206) 296-6005
- Ms. Cathy Brownell
brownell@seattleu.edu
- 22) SPRING HILL COLLEGE**
4000 Dauphin Road
Mobile, AL 36608-1719
(800) 742-6704
(251) 380-3030 / FAX (251) 460-2176
- Mr. Steve Prochard
Admissions
sprochard@shc.edu
- 23) UNIVERSITY OF DETROIT MERCY**
4001 West McNichols Road
P.O. Box 19900
Detroit, MI 48219-0900
(313) 993-3354 / FAX (313) 993-1534
- Ms. Sandy Ross
Director of Financial Aid
rosssc@udmercy.edu
- 24) UNIVERSITY OF SAN FRANCISCO**
2130 Fulton Street
San Francisco, CA 94117-1080
(415) 422-2440 / FAX (415) 386-1074
- Ms. Diane Sweeney
Manager of Benefit Compensation
and Risk/Human Resources
sweeney@usfca.edu
- 25) UNIVERSITY OF SCRANTON**
Registrar's Office
Scranton, PA 18510-4684
(570) 941-4330 / FAX (570) 941-4148
- Ms. Mary Clare
Tuition Exchange Liaison
brillm1@scranton.edu
- 26) WHEELING JESUIT COLLEGE**
316 Washington Avenue
Wheeling, WV 26003-6295
(800) 624-6992 / FAX (304) 243-4397
- Ms. Christie Tomczyk
Director of Financial Aid
ctomczyk@wju.edu
- 27) XAVIER UNIVERSITY**
3800 Victory Parkway
Cincinnati, OH 45207-5411
(513) 745-4257 / FAX (513) 745-2806
- Ms. Christi Gibbs
Counselor
gibbs@xavier.edu

National FACHEX Coordinator
Dr. Allan L. Service
Provost and Vice President for Academic Affairs
Regis University
3333 Regis Boulevard
Denver, CO 80221-1099

3) *Who is eligible at Marquette?*

Dependent children of faculty and staff who are eligible for tuition remission as stated in UPP 4-09 (Section 4: Human Resources – Tuition Benefits Program) are also eligible to partake in the FACHEX program. Please consult the UPP for specific details and additional eligibility requirements. A summary of the UPP 4-09 guidelines follows:

Employee Eligibility

- ❑ Five consecutive years of full-time employment with Marquette (the benefit may be used the semester following eligibility).
- ❑ Deceased, retired, or disabled individuals who have been full-time employees of the University for at least five continuous years immediately prior to the death, retirement, or disability.

Child Eligibility

- ❑ Natural or Legally adopted and substantially dependent upon eligible parent.
- ❑ Exceptions may be made for dependent step-children (as defined per IRS regulations).
- ❑ Enrolled for on-campus study on a full-time basis in a degree credit program.
- ❑ Under age 21 or continuously enrolled.

The general principle is that if the "home" institution grants full-tuition remission to the child, the child is eligible for FACHEX benefits. However, the FACHEX benefit is more restrictive than the Marquette tuition remission benefit. Employees should contact the Office of the Provost with questions, concerns, or requests for exceptions to the policy (8-7033).

FACHEX eligibility does not qualify a dependent child for admission, nor does an offer of admission to a participating Jesuit university guarantee a FACHEX award.

4) *The benefits are the remission of tuition only.*

FACHEX benefits pertain to full-time undergraduate students only. Students are expected to pay all fees and room and board charges assigned by the "receiving" university. Generally, the tuition remission pertains to the regular academic sessions only although "receiving" institutions may grant waivers for summer session tuition.

A student may attend for less than the four years normally required for an undergraduate degree and may apply for any of the usual undergraduate years; the "receiving" university, however, may give preference to students intending to spend four years at the "receiving" university.

Employees should contact the "receiving" institution to request exceptions to the terms listed above. Requests for exception are honored at the discretion of the receiving institution.

5) *What are the obligations of the "receiving" institution?*

Each participating university is obligated to offer, net three, four-year tuition remissions each year. The "receiving" institution makes the decision to waive tuition for the students it accepts. **Thus, there are no guarantees to the children of a given faculty or staff member that they will be accepted into the program at the university of choice.**

The obligation of granting three full-time waivers is a net obligation. No university is obligated to grant more than three scholarships over the number of students it sends out.

6) *Are there any program limitations?*

The FACHEX program is limited to **undergraduate programs only**. Further, participating institutions may limit undergraduate programs available to employees' children. The health sciences, nursing, and overseas studies are frequently not available. Individual institutions determine available programs.

7) *How is the program administered?*

At each participating university, the local coordinator, who is appointed by the Provost, carries out the following functions:

- a. Informs the local employees of the program.
- b. Maintains communication with the national coordinator for each student seeking the FACHEX program's benefits.
- c. Reports annually, in the early fall, to the national coordinator all students accepted to other universities and those received by the coordinator's university, together with an estimate of the number of openings expected to be available the next academic year.

8) *What is the procedure for seeking the program's benefits?*

The procedure is as follows:

- a. The student applies to the participating university/universities of his/her choice.
- b. The eligible parent contacts the Marquette coordinator, **in writing**, requesting that certification for eligibility for his/her child to participate in the FACHEX program be sent to the participating schools of choice. To facilitate the procedure, the following information must be included in the above request:
 - Name, title, and department of employee
 - Full name of child
 - Child's Social Security Number
 - Name(s) of participating college/university to which he/she **has applied**
 - Date child plans to attend
 - Freshman or transfer student
 - Home address of student
- c. Marquette's Coordinator verifies eligibility as per UPP 4-09.
- d. The coordinator notifies the "receiving" university of the student's eligibility in writing, with a copy each to the national coordinator and eligible parent.
- e. The "receiving" university notifies the student of his/her admission to the University.
- f. The coordinator at the "receiving" university will notify the student **if** FACHEX benefits will be granted. A copy of this notification is also sent to the national coordinator. For specific information regarding the procedure that participating universities use to grant FACHEX awards, please contact that university's local coordinator as listed above. Each University's policy varies.

9) *What are the key points of the program from the student's viewpoint?*

These are:

- a. To be eligible for the FACHEX program, the student must be eligible for tuition remission at Marquette University.
- b. The student must satisfy the "receiving" university's standards for admission before he/she can become qualified for the FACHEX program.
- c. **Eligibility and admission to a participating university does NOT guarantee that a FACHEX award will be granted.**

10) *What is the key point of the program from the viewpoint of a participating university?*

No participating university is obligated to accept more than three tuition-free students over the number it sends out to participating universities each year.