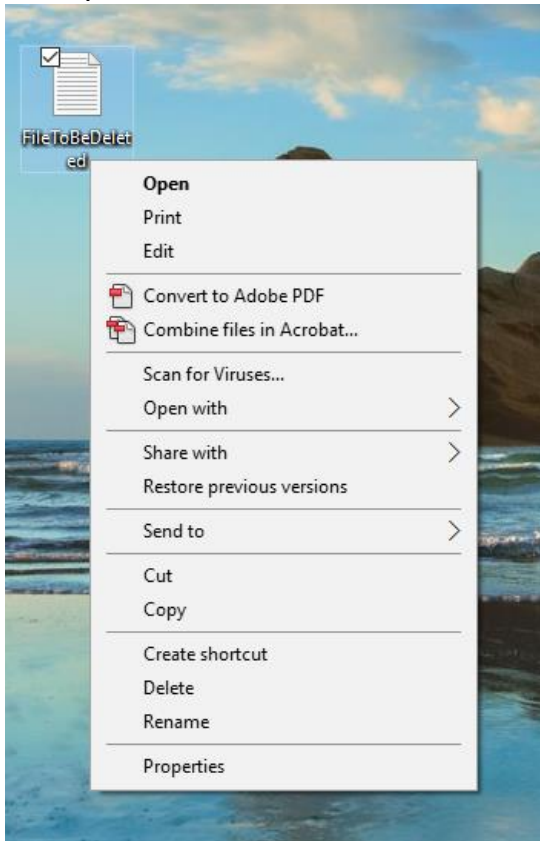


Below are instructions for deleting a file from a user profile to be overwritten.

## PC

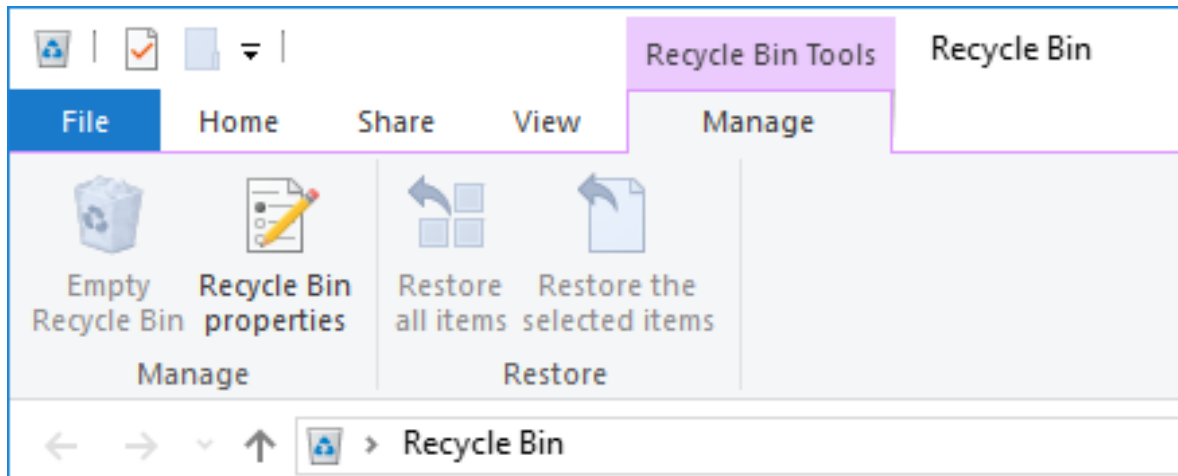
- 1) Right click the file that you want to remove from the computer, and click the option labeled **Delete**



- 2) Open the **Recycle Bin** located on your desktop



- 3) At the top left corner of the screen, click the option labeled **Empty Recycle Bin**



- 4) The file has been deleted from the user profile and will be overwritten within the memory.

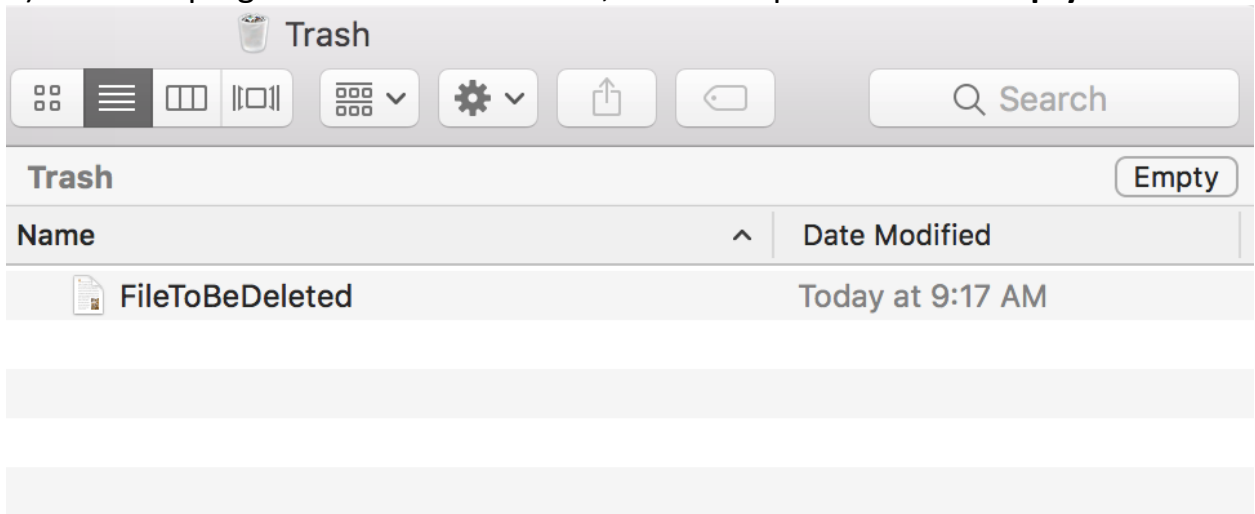
## Mac

- 1) Drag the file you want to remove from the computer to the **Trash** bin located at the bottom right of the desktop



- 2) Open the **Trash** bin located on the desktop

3) At the top right corner of the screen, click the option labeled **Empty**



4) The file has been deleted from the user profile and will be overwritten within the memory.