



MARQUETTE
UNIVERSITY

BE THE DIFFERENCE.

Marquette University
Department of Human Resources
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Affidavit for Confirmation of Marriage Certificate

Print employee first and last name: _____

Print dependent spouse first and last name: _____

What state or Country, if not US, issued the marriage certificate? _____

Print date of marriage exactly as listed on certificate: _____

Print name of employee exactly as listed on certificate: _____

Print name of dependent spouse exactly as listed on certificate: _____

Print date the marriage certificate was signed or issued: _____

I hereby certify that I am still married to my spouse, am in possession of the marriage certificate and have presented it for inspection to Human Resources. I attest to the validity of the answers above.

Signature of Employee

____/____/____
Date

Signature of HR Representative

-----/-----/-----
Date

After the certificate is shown to Human Resources, this completed and signed affidavit must be uploaded into the Direct Path enrollment tool. If properly completed, this affidavit will be included in the employee's verification review as an acceptable representation of the original certificate. Presenting a false certificate may lead to a loss of benefits and/or employment.