

Research Ramping Plan Appendix B

PI Research Ramping Guidance

As Marquette plans for returning to more in-person research activities, each faculty member (i.e. principal investigator) is responsible for providing a plan for her or his area. Plans will be reviewed by appropriate department and college leadership, and in some cases the vice president for research and innovation. Plans must be approved prior to commencing in-person work and are subject to requests for further revision as the COVID-19 situation continues to evolve. Please note the following when developing your plans.

- The health and safety of students, faculty, staff, and members of the community involved in research activities (directly or indirectly through supporting work) is our most essential priority.
- Faculty are responsible for training and oversight of all members of their research team and for assurance that all required safety protocols are rigorously adhered to.
- Ramping research is a collective effort and there will be limitations on the number of people permitted back on campus (or at external sites) at any given time. Researchers will need to be flexible in scheduling their use of shared space and also need to understand that there may be limitations on use of your own space based on building layout and occupation of other groups who will be accessing common or shared areas.

Appendix

Research Ramping Request Form

Please complete the following form and submit to your department chair and associate dean (as appropriate for your college/school). College/department plans will be reviewed by the VPRI prior to final approval. You will be notified about the status of your request and any needed modifications as soon as possible. Remember that the ramping plan is a collective effort that requires coordination across multiple areas and it may not be possible to accommodate your requests as written. We will work with you to find the best way to assist with ramping up your research activities.

Date:

Faculty/PI Name:

Department/College:

Request for consideration for increased access (see Research Ramping Plan for specific details of plan stages and requirements). Check all stages that you wish to be considered for.

- Planning activities during current Stage 1.
- Approval for Stage 2 activities.
- Approval for Stage 3 activities.

Briefly describe the activities that you wish to apply for in each of the stages you have checked off above. Justify the rationale for choice of stage using the criteria in the Research Ramping Plan.

Rooms to be occupied

Rooms only used by your research group:

Shared facilities:

Research Ramping Plan Appendix B

Personnel who will be returning to campus and how they will be scheduled:

Describe the pathway use to get to the research spaces (what entrance is used; elevator or stairways) and any other spaces such as offices or common areas. This is information will be provided to FPM to plan for cleaning of common spaces.

Plan for cleaning your spaces (note that FPM will provide cleaning supplies) – who will clean, how often?

What are your ordering needs?

For projects involving human research participants, discuss your screening procedure and the PPEs that will be used?

Are there any other issues that we should consider when reviewing your request?