Printing in Raynor Memorial Libraries

Three standard sizes of paper are available. 8.5 x 11 (Letter), 8.5 x 11 (Legal), and 11 x 17 (Ledger/Tabloid).

Be sure your document matches one of these sizes. European paper sizes (A4, A6, etc.) are not available.

(1) Print the document as you normally would from any program.

(2) When the print dialog box appears, make sure BW_PrintWise or Color_PrintWise is selected.

(3) Click “ok”.
(4) Another dialog box will appear asking for your 9-digit MUID number. Type in the first nine digits and click “Print”.

(5) The print job will go to the server under your ID number. Go to a PrintWise printer, swipe your ID card, and the print job will appear.

Black/White PrintWise machines are located on the Lower Level (Class Reserves), 1st and 2nd floors of Raynor Library. In Memorial Library they are located on the lower level next to the East elevator, 2nd floor across from the Bridge Circulation Desk, and in the 2nd floor Reading Room (Wisconsin avenue side).

Color PrintWise machines are located in Raynor Library on the 1st floor (under the stairs across from the elevators), and on 2nd floor near Current Periodicals.