GRADUATE STUDENT RESEARCH PROGRESS EVALUATION

Name: ________________________________ Date: __________________

Degree & Year in Program: ________________________________
Department: ________________________________

Academic Advisor: ________________________________ Semester / Year: ________

Supervisor (If different from Advisor): ________________________________

This form is to serve as a written evaluation regarding the performance and development of the graduate student indicated above. It is to be completed by the graduate student and advisor. The objective of this evaluation is to provide valuable communication with a student's advisor and department with the hope that this will aid the development of the student's professional skills and capabilities.

For each of the following measures a scale of 1 to 5 is used, with 1 being low and 5 being high. Examples of behaviors that can help guide this evaluation are listed in the attached rubric of this document. Each score should be justified based upon the rubric.

1. **Technical Knowledge**
   - Demonstrates an adequate level of education and experience for tasks assigned and work performed. If not, does student take necessary steps to acquire this knowledge?
   
   **EVALUATION JUSTIFICATION:**

   

2. **Research Project Management**
   - Has formulated well defined research plans, with sufficient reference to literature and current state of the field; conducting work outlined in these plans towards MS or PhD degree; understands current goals and objectives.
   
   **EVALUATION JUSTIFICATION:**

3. **Problem Solving Skills**
   - Demonstrates good problem solving and assessment skills; applies knowledge towards the research and discovery process.
   
   **EVALUATION JUSTIFICATION:**

4. **Communication Skills**
   - Possesses capabilities to document and communicate information; Demonstrates structured thought in written and oral forms.
   
   **EVALUATION JUSTIFICATION:**

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STUDENTS ASSESSMENT 1 5
ADVISORS ASSESSMENT 1 5

1 of 2
revised 2/07
5. **COLLABORATIVE SKILLS**
   Demonstrates research engagement with adviser, and research oriented peers. Navigates conflict and seeks outside guidance when appropriate.
   **EVALUATION JUSTIFICATION:**

6. **PROFESSIONAL SERVICE**
   Demonstrates professionalism in interactions with faculty, staff and peers.
   **EVALUATION JUSTIFICATION:**

   Students Assessment Total / 30
   Advisors Assessment Total / 30

Specific comments regarding **strengths**:

Specific comments regarding areas that **need improvement**:

What was the student's overall performance during this term?
Outstanding_____ Above Average_____ Average_____ Below Average_____ Unsatisfactory_____

By signing below, all parties acknowledge that the evaluation and progress described above are accurate. Please note that unsatisfactory performance on any two progress reports may be grounds for referral to the Graduate Committee for action and/or possible loss of funding.

Student: ________________________________ Date: __________________

Academic Advisor: ________________________________ Date: __________________

Please use the back of this sheet to add any additional comments.
Rubric for Assessment of Graduate Student Research Performance (Cont.)

<table>
<thead>
<tr>
<th>Rubric Category</th>
<th>Description</th>
<th>Performance Levels</th>
<th>Relationship to Graduate Program Goals</th>
</tr>
</thead>
<tbody>
<tr>
<td>Professional Skills</td>
<td>Social responsibility, service, research, teaching, communication</td>
<td>Student demonstrates service to the community, engages in research, provides high-quality instruction.</td>
<td>Demonstrates commitment to professional standards and ethical behavior in research, teaching, and service.</td>
</tr>
<tr>
<td>Personal Skills</td>
<td>Communication, critical thinking, problem-solving, negotiation, leadership</td>
<td>Student exhibits effective communication skills, critical thinking, problem-solving, negotiation, and leadership.</td>
<td>Student demonstrates effective communication, critical thinking, problem-solving, negotiation, and leadership skills.</td>
</tr>
<tr>
<td>Overall Performance</td>
<td></td>
<td>Overall performance is evaluated based on the integration of professional and personal skills.</td>
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</tr>
<tr>
<td>Service</td>
<td>Professional</td>
<td>Skills</td>
<td>Collaborative</td>
</tr>
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<tr>
<td>教育部/研究生</td>
<td>推广者，了解学术研究项目和成果。</td>
<td>学术研究者，了解学术研究项目和成果。</td>
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