

JOB DESCRIPTION

- TITLE:** **Wellness Peer**
- SUPERVISOR'S TITLE:** Associate Director Health and Wellness, Marquette University Medical Clinic
- GENERAL SUMMARY:** The Wellness Peer program is a part of the Marquette University Medical Clinic. Wellness Peers function as team members dedicated to the development and implementation of campus health education regarding wellness topics. Wellness Peers serve as wellness/health education liaisons to campus residence hall staff as well as students. The Wellness Peer is responsible for the design, presentation, and evaluation of health education programs for Marquette students. He or she will research, write and edit health education materials which are appropriate for college students.
- QUALIFICATIONS:**
1. Strong interest in preventive health
 2. Excellent written and oral communication skills
 3. Ability to handle a variety of tasks; use good time management skills
 4. Previous experience working in team environment
 5. Previous computer experience
 6. Flexible schedule; able to work some evenings and weekends
 7. Ability to work independently, be a "self-starter", be motivated to do great work
 8. Not afraid to ask questions
- DUTIES AND RESPONSIBILITIES:**
1. Conduct appropriate research for health programs utilizing various resources both on and off campus (i.e. library data bases, Internet, Medical Clinic staff, community & campus organizations)
 2. Plan and develop health education program outlines incorporating various learning techniques and formats (i.e. group discussion, lecture, role play, etc.)
 3. Develop and design promotion of health education events and programs; distribute throughout the campus community
 4. Present new and existing health education programs to campus and student groups in the residence halls and other campus and surrounding community locations
 5. Assist in the design and utilization of program evaluation and needs assessment tools; work with various focus groups
 6. Participate in the development and design of passive health education programming (i.e. bulletin boards, brochures, handouts, web pages, etc.)
 7. Assist in Marquette University Medical Clinic surveys and special projects
 8. Network with professors and other campus professionals in creating opportunities conducive for health education programming and preventive health messages
 9. Assist in development and execution of various health awareness days/weeks on campus
 10. Perform all other duties as assigned or as the situation dictates