



Academic Censure/Satisfactory Academic Progress Appeal: Health Sciences Professional

Purpose: Used by Health Sciences Professional students who wish to appeal academic dismissal and/or failure to maintain Satisfactory Academic Progress (SAP) for financial aid eligibility.

Student Instructions:

- Complete Sections 1 & 2 of this form using a computer.
 - a **handwritten form will not be accepted.**
 - an incomplete form will not be processed and returned to you for completion.
- Print the form using the 'Print Form' button.
- Type answers to the questions in Section 3 in a separate document.
- Sign the form in Section 4; a digital signature is not acceptable.
- Submit the signed appeal form, the document from Section 3 and any supporting documentation, by the deadline in the Academic Censure notification you received via one of the methods listed at the bottom of this form.

Section 1: Student Information

Name _____ MUID _____
Last name, First name, Middle name

Email _____ @marquette.edu

Degree Program _____ Phone _____

Section 2: Academic Censure and/or SAP Information

I wish to appeal academic dismissal and/or Satisfactory Academic Progress from Fall Spring Summer _____ Year

Check one, as per notification from your college and/or the Office of Student Financial Aid.

- College Academic Alert (CAA), student is dismissed from the college for lack of progress in college/major specific requirements.
- Required to Withdraw for Academic Reasons (RWAR) and Satisfactory Academic Progress (SAP), student is dismissed from the University and is ineligible for financial aid due to cumulative GPA.
- Satisfactory Academic Progress ONLY (SAP), student is eligible to remain enrolled, but is ineligible for financial aid.

Section 3: Type your answers to the following questions in a separate document and submit it with this form.

(label your answers to correspond with the questions, i.e. a., b., c.)

- Explain the extenuating circumstances that prevented you from being academically successful during the term indicated above (be specific). Extenuating circumstances include, but are not limited to: personal injury or illness; family issues/difficulties; interpersonal problems; death of a relative; etc. In addition, provide any documentation you have to verify your extenuating circumstances.
- Explain what has changed in your life that will now allow you to be academically successful. In addition, provide any documentation you have to verify your explanation.
- Explain the strategies you will utilize that will allow you to be academically successful at Marquette in future terms, if given the opportunity. Be specific and provide justification for each strategy. Your strategies might include, but are not limited to: a change of major (name the new major and explain why it is a better major for you); a commitment to seek tutoring or counseling; a commitment to join a study group; a commitment to spend a set number of hours per class studying each week, etc. In addition, provide any documentation you have that may verify your new commitment to academics.

Section 4: Student Statement/Signature

I hereby request reinstatement to the university and to the College of Health Sciences Professional after my academic censure, if applicable, and/or of my financial aid eligibility (SAP). I understand the College of Health Sciences Professional has the final decision in all academic censure and/or SAP appeals. I also understand and agree that I am bound by the credit/GPA conditions applied to me in the college academic plan, created specifically for me, and that I must comply with all of these conditions; or, I will again be subject to academic censure and/or made ineligible for financial aid.

Student's Signature _____ Date _____

DELIVERY METHODS

Submit this form by the deadline in the notification you received from your college and/or the Office of Student Financial Aid to:

Deliver: Marquette Central, Zilber Hall, 121, 1250 West Wisconsin Avenue, Milwaukee, WI 53201-1881

Email: ordocs@marquette.edu

Note if using email: the appeal form, the document from Section 3 and any supporting documentation can be scanned and sent **ONLY** via your Marquette email account.