



Withdrawal From All Courses: Cross Town ROTC

Purpose: Used by the Marquette ROTC Department to withdraw a student from the Cross Town ROTC Program.

ROTC Department Instructions:

1. Complete Sections 1-3 of this form using a computer.
 - a. **a handwritten form will not be accepted.**
 - b. an incomplete form will not be processed and returned for completion.
2. Print the form using the 'Print Form' button.
3. Sign the form in Sections 2 and 4.
4. Email the completed form to otrdocs@marquette.edu.

Section 1: Student Information

Name _____
Last name, First name, Middle name

MUID _____ Email _____@marquette.edu

ROTC Department Air Force Army Navy Term / Year to Withdraw Fall Spring Summer Year _____

Last date of Attendance _____

Section 2: Method of Notification

Withdraw this student from all Marquette University courses (check one).

- | | | |
|---|-----------------------------|-------|
| <input type="checkbox"/> Per student phone call | ROTC Verification Signature | _____ |
| <input type="checkbox"/> Per student email (attach a copy of the email) | ROTC Verification Signature | _____ |
| <input type="checkbox"/> Per in person conversation with student | ROTC Verification Signature | _____ |

Section 3: Withdrawal Grade

Withdrawal Grade to be applied to all courses

- W: student initiated within the published deadlines
- WA: department initiated; student withdrawn for excessive absences
- WF: department initiated; student withdrawn for excessive absences after the deadline to withdraw from the course
- UW: department initiated; student registered, never attended and did not withdraw
- ADW: department initiated; student withdrawn from program

Rationale for ADW _____

Section 4: ROTC Department Approval

Name: _____ Rank: _____ Title: _____

Comments (optional) _____

Signature _____ Date _____