What is SPARK?
SPARK (Summer Priority Advising & Registration Kickoff) is a mandatory two-day program for new first-year students. SPARK offers students and their families the opportunity to begin their journey at Marquette University and prepare for their upcoming transition to college. During the six programs in June, new students will register for classes, meet with representatives from the colleges and campus community, and have the opportunity to meet their fellow classmates while receiving support from a SPARK Leader. Learn more through our website at marquette.edu/spark

Overview of Position
Working with New Student & Family Programs is an opportunity for personal growth and professional leadership development. Each year, a diverse team of mature and dedicated students are selected to assist with SPARK. During this experience, SPARK Leaders serve as group facilitators, resource people, and role models for new students and families.

There are two leadership opportunities available for current Marquette students through New Student & Family Programs — SPARK Leader (30 positions) and Orientation Leader (110 positions).

Requirements
In order to be eligible to work with New Student & Family Programs, applicants must:
- Be a full-time undergraduate Marquette University student now through the Fall 2023 semester.
- Be in good academic and disciplinary standing at the time of their selection through June 2023.
- Have and maintain a minimum cumulative GPA of 2.30. GPAs are calculated as of the semester prior to selection.

Responsibilities
- Lead small groups of first-year students OR guide families as a SPARK Leader for Families!
- Perform job assignments including greeting guests, providing directions, assisting with check-in, staffing of social events, and assisting with academic registration.
- Stay overnight in the residence hall with new students during SPARK.
- Distribute information to new students and families about the services and resources available at Marquette.
- Maintain a peer leadership environment with open communication among staff members and Student Directors.
- Serve as a representative of Marquette and execute all duties in a professional manner.
- Other duties as assigned.

Mandatory Dates
As a high-level leadership position within New Student & Family Programs, we require full commitment to the role of SPARK Leader, especially during our June SPARK season. From June 6 - June 23, SPARK Leaders are unable to work another job nor take a summer class.
- 3 SPARK Training dates throughout Spring Semester (exact dates will be distributed if selected for the role)
- June 6 – June 11: SPARK Training
- June 12 – June 23: SPARK 1 – 5
- Month of July: 2 sets of communication for 5 SPARK groups

Renumeration
SPARK Leaders will be paid a stipend of $1200 (pre-tax). Should we be in person, housing will be provided during the SPARK training and sessions, and meals will be provided during in-person programs.

Application Process
We will be interviewing and selecting candidates on a rolling timeline.
Application review will begin immediately and continue until all positions are filled.
1. Submit your application through Qualtrics.
2. Interviews will happen on a rolling basis once your application has been received starting March 6th.

Thank you for your interest in joining our team! If you have any questions, please contact New Student & Family Programs at newstudentprogs@marquette.edu or call 414.288.1412