



Marquette Online Course Evaluation System (MOCES) How to Access to Evaluation Results

This document outlines the course evaluation results available to course instructors, department chairs, and deans. If you have any questions, please email courseval@marquette.edu.

Course Instructors

Reports in MOCES

Once final grades have been submitted, instructors can log into [MOCES](#) and view most results online. Results are released the day after grades are due in the afternoon. The online results display a summary of each item on the evaluation, including a percentage distribution, the number of respondents, the median, and the mean. Student comments are also available. Benchmark statistics are NOT available.

[Example Report from MOCES](#)

Instructor Profile – Benchmarked Report for P&T

The Instructor Profile is a summary of an instructor's teaching evaluations. For each class evaluated since fall 2008, the response rate, combined core item median, and benchmark statistics are displayed. The report also shows a detailed summary for each class. A guide to interpret this report is available [online](#). This report should be used in P&T dossiers.

- **Instructions for Full-Time Faculty Members**

Full-time, instructional faculty, chairs and deans with Faculty Activities Database (FAD) accounts can run the report directly from the FAD. The report is called "Instructor Profile (MOCES)" and instructions for running it are available online: [FAD MOCES Instructions](#). If you have questions or concerns about the course evaluation results uploaded to your FAD account, please contact fad@marquette.edu.

- **Instructions for Part-Time Faculty Members**

PDF copies of the results are available to chairs and deans through a SharePoint site. Chairs are to distribute these reports to those in their department who are part-time faculty. If you are part-time faculty member and have not received your report within 1-2 weeks after the end of the semester, please contact the chair of your department.

[Example Instructor Profile](#)

Department Chairs

Department chairs will have access to the same information as course instructors. Chairs will be able to see the results for all classes and instructors within his or her department.

- **Results in MOCES**

Once final grades have been submitted, department chairs can log into MOCES and view reports for classes in the department. Results are released the day after grades are due in the afternoon. The reports display a summary of each item asked on the evaluation form, including a percentage distribution, the number of respondents, the median, and the mean. Student comments are also available. Online results can be accessed at www.marquette.edu/evaluate.

- **Instructor Profiles for P&T (full-time faculty only)**

Instructor profiles for P&T are available through a report in the Faculty Activities Database (FAD). Profiles are released by the end of the week that grades are due. The report is called "Instructor Profile (MOCES)" and instructions for running it are available online: [FAD MOCES Instructions](#).

- **Instructor Profiles for Part-Time Faculty**

PDF copies of the results are available to chairs and deans through a [SharePoint](#) site. Chairs are to distribute these reports to those in their department who are part-time faculty. Profiles are released by the end of the week that grades are due.

- **Course Evaluation Interactive Report**

Department chairs can see all course evaluation data since fall 2008 in this [report](#). The report allows chairs to analyze the department's course evaluation data to see how a particular instructor or course has been evaluated over time. Results for the most recent term will be added by the end of the week that grades are due.

Deans

Deans will have access to reports for all classes and instructors within his or her college.

- **Results in MOCES**

Once final grades have been submitted, deans can log into MOCES and view reports for classes in their college. Results are released the day after grades are due in the afternoon. The reports display a summary of each item asked on the evaluation form, including a percentage distribution, the number of respondents, the median, and the mean. Student comments are also available. Online results can be accessed [here](#).

- **Instructor Profiles for P&T (full-time faculty only)**

Instructor profiles for P&T are available through a report in the Faculty Activities Database (FAD). Profiles are released by the end of the week that grades are due. The report is called "Instructor Profile (MOCES)" and instructions for running it are available online: [FAD MOCES Instructions](#).

- **Instructor Profiles for Part-Time Faculty**

PDF copies of the results are available to deans through a [SharePoint](#) site. Chairs are to distribute these reports to those in their department who are part-time faculty. Profiles are released by the end of the week that grades are due.

- **Course Evaluation Interactive Report**

College Deans can see all course evaluation data for their unit since fall 2008 in this [report](#). The report allows deans to analyze their colleges course evaluation data to see how a particular department, instructor, or course has been evaluated over time. Results for the most recent term will be added by the end of the week that grades are due.