

Poster Instructions

Poster Requirements:

Faculty members *and* students are expected to be available to discuss their research ideas with interested scholars, but should also feel free to view other presentations and posters, as well as interact with their colleagues. Each poster will be attached to a 30" by 40" area (posters may be oriented in either direction—e.g., 30" x 40" or 40" x 30").

We recommend that posters include a title, highlights of the research idea, applicable figures/tables, a discussion of innovation and significance, references, and a statement as to how this project advances their research and/or that in the field. Print should be readable three to six feet away.

Poster session participants should arrive between 12:30 p.m. and 12:45 p.m. and have all poster materials prepared for quick assembly. Poster materials need to be thumb tacked to foam boards or other display surfaces; ORSP will provide thumb tacks and display surfaces. Please be sure to remove your poster at the end of the poster session.

Poster Format Suggestions and Tips:

- Use a few (e.g., 6-8) Bullet-Type Charts, figures, tables, equations, etc. to indicate and highlight the important technical content of your presentation.
- Be prepared to use your Poster Presentation as the basis to briefly explain the work described and to answer specific questions from the viewers.
- Print should be readable three to six feet away.
- Invite colleagues and students to attend to ensure pertinent questions and comments from the audience.

For Assistance in Creating Posters:

The Office of Research and Sponsored Programs in conjunction with the Ott Memorial Writing Center, is hosting an informational session on **Creating Posters for Conferences**. This session is open to all faculty and students and is being held on **Monday, September 15th at 3:30pm** in the Raynor Memorial Libraries Beaumier Suite A. Attendees will learn: How to condense a project into a poster format; Best practices for poster creation; and Examples of what makes a successful poster. Please RSVP to Jennie Schatzman at x8-7225 or jennie.schatzman@marquette.edu if you plan to attend.