



Performance Expectations for Internships 3 & 4

The final internship experiences occur in the Spring semester (January - May) of the DPT-6 year. Interns will come into each internship experience with varying levels of skill and knowledge due to previous work and internship experiences. As these are the final internships prior to graduation; interns are expected to achieve entry level performance on all skills in each of the final 2 internships as they have completed all academic coursework and will not be revisiting these practice settings prior to graduation.

APTA Weekly Planning Forms

Interns are expected to self-assess and reflect on their weekly performance, progress toward goals as well as areas for improvement. We expect the intern to show weekly progress and identify multiple goals for the following week based on their reflection. To achieve this outcome, the intern will use the **APTA Weekly Planning Forms** at the end of each week of the internship. Weekly goals must be written in a 'SMART' format (specific, measurable, achievable, results oriented, time bounded). Interns are expected to write their own goals with CI input after (edit and/or add as needed). We do ask that CIs please take time to provide written feedback each week to assist the intern in setting goals and in gauging progress and accuracy of self assessment.

Professional Behaviors

The intern completes the Professional Behaviors self-assessment at the **midterm and final** point of the internship experience. The CI does not have to complete the form, however is asked to review the intern's self-assessment and provide feedback as appropriate.

PT Clinical Performance Instrument 2006

The PT CPI Web has a nice "cheat sheet" that defines all *Performance Dimensions* and *Anchor Criteria* that should guide your comments and ratings. We suggest you keep this next to you as a reference when writing comments and determining ratings.

PT Clinical Performance Instrument 2006

Midterm Evaluation: A formal midterm assessment on all of the skills on the PT CPI Web is required at midterm. This should be completed by the CI and Intern prior to midterm discussion. The Intern should sign off prior to the review so that their comments and ratings can be seen and so that they do not change them based on discussion. When changes are made based on discussion; this no longer constitutes self assessment which is a valuable tool in guiding future learning experiences.

Final Evaluation: A formal final assessment on all of the skills on the PT CPI Web is required at final as above. Please rate and comment on each section completely.

Performance Expectations

The intern must be at Entry Level Performance on all CPI skills at the **Final** assessment as assessed by self and CI. Any ratings below Entry Level must be justified.

If an intern or CI anticipate that a rating of entry level will not be achieved on a skill or skills by the end of the internship; we ask that you please contact Laurie or Danille to discuss a strategy to address the deficits. While many internship settings require advanced skills to practice effectively and efficiently; we ask that you please keep in mind what is required for **entry level** and not advanced practice. Remember, an intern will not look like their CI at the end of a final internship as the CI has at least one more year of experience.

Internship Assessment Checklist – Internships 3 & 4

- ❑ **Day 1 – Intern is to fax Laurie or Danille the First Day Fax form with name, email and all required information of CI.**

- ❑ **End of each Week 1-8**
 - **Weekly Planning Form** – Intern summarizes the week’s performance and writes goals for the following week. Weekly reflections should include: 1) overall self assessment on performance and how felt; 2) progress toward goals; and 3) areas for improvement. CI reviews and adds comments, may revise goals as appropriate. Weekly goals must be written in a ‘SMART’ format (specific, measurable, achievable, results oriented, time bounded). Interns must write own goals with CI input as needed.

- ❑ **End of Week 4**
 - **Student completes midterm comments on Professional Behaviors** - CI reads through and comments as necessary and signs off.
 - **Student and CI complete midterm CPI** – One CPI is completed by student, one by the CI. Students are expected to complete their CPI and sign off prior to discussion at the midterm assessment. We require formal midterm comments and ratings on each of the CPI skills. Use of the *Performance Dimensions* and *Anchor Criteria* are required to defend ratings.

- ❑ **End of Week 8 (end of clinical)**
 - **Student completes final comments on Professional Behaviors** - CI reads through and comments as necessary and signs off.
 - **CPI** – One CPI is completed by student, one by the CI. Students are expected to complete their CPI and sign off prior to discussion at the final assessment. Use of the *Performance Dimensions* and *Anchor Criteria* are required to defend ratings.

We have established the following **minimal performance criteria** for the PT CPI 2006:

- ✓ The student must achieve **Entry Level** Performance at the final assessment on all CPI skills as assessed by self and clinical instructor(s).

- **Professional Behaviors** – Completed by student only, CI reviews and provides comments as needed.

- **APTA Physical Therapist Student Evaluation: Clinical Experience and Clinical Instruction** - Completed by the student to provide feedback to the facility and CI. NOTE: This information will be made available to future students going through the site selection process only if it has been shared with the CI.

- **Facility specific requirements** – The student is expected to complete any additional requirements that the facility may have.

Upon completion of the internship, it is the student’s responsibility to ensure that all evaluation materials are received by the Department of Physical Therapy at Marquette University within **five business days.**

We strongly encourage you to pre-purchase a US Post Office Priority Mail Envelope (\$5.75) and have it all ready to stuff and send at the end of your final internship day.

Address if sending via U.S. Post Office Priority Mail, Fed Ex, UPS, etc.

Marquette University
Department of Physical Therapy SC 346
561 N. 15th Street
Milwaukee, WI 53233

Address if sending via regular U.S. Post Office

Marquette University
Department of Physical Therapy
PO Box 1881
Milwaukee, WI 53201-1881

PLEASE do not trifold paperwork and place in a standard envelope. The folds make it very difficult to file paperwork which we are required to keep for at least 7 years.