

**Parental Extension Form**

The Parental Extension Form shall be filed with the Office of the Provost no later than the beginning of the academic year following the date of the birth/adoption. No request may be made after June 15 preceding the time-bound year.

Name:

Date:

Department:

Check to acknowledge the birth or adoption of a child. Faculty will automatically receive a one- year extension of the timebound year and third-year review. No signature is required for parental extension.

**Current Timebound Year**:

**New Timebound Year**:

Third-Year Review (if applicable):

 Current Year:

 New Year:

**To Waive Extension**

If the faculty member wishes to waive the extension, check the box, sign, date and forward the signed copy of this waiver to the Office of the Provost.

[ ]  Check to waive automatic extension.

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Faculty Signature Date