

Time-Bound Extension Request Form

The Time-Bound Extension Request Form must be filed with the Office of the Provost by March 1 preceding the requester's time-bound year.

Requestor to complete:

Name _____ Date _____

Department (if applicable) _____ College/School _____

Current time-bound year _____ Proposed time-bound year _____

Rationale for extension to time-bound year:

Faculty (requester) Signature

Date

Department Chair (where applicable) Assessment:

Support request Do not support request

Rationale:

Department Chair Signature

Date

Dean Assessment:

Support request Do not support request

Rationale:

Dean Signature

Date

Provost Decision:

Support request Do not support request

Rationale:

Provost Signature

Date