

Request to Apply for Internship

Due by April 15 of the year you will be applying.

Students requesting permission to apply for internship must complete this form and submit it as the **cover** to their portfolio. You are required to discuss this application with your advisor (your dissertation director), who must sign this application to indicate that he or she agrees that this plan is feasible. In addition, your current Center for Psychological Services supervisor must sign the form, verifying that you have up-to-date with all client progress notes, reports and other clinic paperwork.

Name: _____ **Date:** _____

Checklist

- ___ Completed master's project
- ___ Completed required coursework (if not, note below when it will be finished)
- ___ Completed DQE (if not, note below when it will be finished)
- ___ Scheduled or completed defense of dissertation proposal
- ___ Up-to-date on all client progress notes, reports and other paperwork

Summary of Practica Experience (these categories are the same as on the APPIC application)

Date (Begin/End)	Site/Supervisor	Patient Contact Hours	Support Hours	Supervision Hours
Total Hours				

Plan for Completing Coursework, DQE and Dissertation Proposal (attach additional sheets if necessary)

Co-Signatures of Advisor (Dissertation Chair) and CPS Supervisor

Student Signature

Date

Advisor Signature

Date

CPS Supervisor Signature

Date