

Marquette University Club Sports Department of Recreational Sports

VAN RENTAL CHECKOUT FORM

Travel Location: _____ Rental Date(s): _____ Van #: _____

Club Sport: _____ Odometer In: _____ Odometer Out: _____

Drivers Names (attach copies of driver's license(s)): _____

The above drivers agree to the following Marquette University Club Sport driving policies:

1. All drivers must have a valid, permanent state driver's license (or other applicable jurisdictional license). ONLY THE DRIVERS LISTED ABOVE MAY DRIVE THE VEHICLE.
2. All drivers must consider the hazards inherent in driving while in urban or rural areas, adjust to changing weather conditions, and use common sense and accountability regarding University vehicles and personal safety.
3. All drivers must report all accidents, and, when applicable, fill out an accident report form and give it to Scott Anderegg within 24 hours.
4. In case of an accident, all drivers must check to see if there are injuries and obtain medical treatment if necessary (First Aid and Safety Kits are located in van).
5. All drivers must report any malfunctions or damages to Scott Anderegg within 24 hours.
6. ALL PASSENGERS MUST WEAR SEAT BELTS!
7. The consumption or transportation of any alcoholic beverages, narcotics, or any other illegal substance is forbidden.
8. Parking tickets and traffic violations are the personal responsibility of the driver and shall be resolved immediately. Such expenses cannot be charged to Marquette University.
9. Clubs may only use 9-passenger vans or smaller.

Drivers Signatures _____



**RECREATIONAL
SPORTS**