MARQUETTE UNIVERSITY

SERVICE LEARNING PROGRAM
What is Service Learning?

- We are an academic program part of the Center for Teaching and Learning
- Enables students to complete community service related to their courses
- The goal is to enrich students’ academic learning, personal growth, and sense of civic responsibility
- We are located on the 3rd floor of the 707 Building (next to Cobeen)
Why Do Service Learning?

Hands-on experience that you cannot get from a classroom setting alone.

Gain a better understanding of social justice, inequality, and different cultures.

Grow and develop professional skills you can use in your future vocation.

Create positive impact within Milwaukee and your own education by working with and building relationships with local organizations.
Service Learning is Transformational-

1. Content Knowledge
2. Skill Development
3. Values Development
What is expected of you…

- **18-20 hours** of service throughout the semester, (about 2-3 hours per week).

- You must complete the **entire semester** through the last week of classes, even if you meet your hours requirement early.

- Keep your **course learning objectives** in mind to make the most of your experience. If you are having a hard time making connections, **ASK** your professor or site contact.

- Be **consistent in your attendance** & think of your service as a job. **Plan** and make sure to tell your site contact of any anticipated absence.

- Follow the **rules and expectations of the sites**. This includes dressing appropriately, completing necessary trainings and or background checks, etc.
Important People

- Professor
- Student Coordinator
- Site Contact
Transportation and Safety

- L.I.M.O. does not travel outside the normal route.

- More resources for directions to your site:
  - www.ridemcts.com
  - http://maps.google.com

- Students are required to sign up with a buddy if serving after 5:00 pm when taking the bus or walking. Your Student Coordinator can also help to arrange carpools.

- Whenever you travel to a part of the city that is unfamiliar to you, be aware of your surroundings. Watch the Service Learning Safety Video prior to your site orientation at: http://www.marquette.edu/servicelearning/safety.shtml

- Safety resources:
  - DPS Non-Emergency 414-288-6800
  - DPS Emergency 414-288-1911

- Other resources if willing to pay:
  - Lyft, Uber, Taxi
Reflection Sessions

• As part of Ignatian pedagogy, reflection both allows students to discuss their experiences and challenges them to “dig deeper” and increase their awareness of social injustices.

• Reflection sessions are planned and facilitated by Service Learning Student Coordinators.

• All reflection details can be found on our website at: http://www.marquette.edu/servicelearning/ReflectionSessions.shtml

• Students can register/RSVP for Reflection Sessions through their service learning course on MUEngage:
  • Only RSVP for the Reflection Session(s) that you will attend
  • A registration is required; Students who RSVP’d have seat priority. Reflection Sessions are capped at 100 people so make sure to RSVP as soon as possible.
  • You can register NOW for reflection sessions through MUEngage

• Note: The first session, Introduction to Service Learning and Our Milwaukee Community, was created especially for students new to Service Learning. In this first session you will be introduced to the program and have a chance to ask questions that you may have after Sign-Up Day.
Spring 2020 Reflection Sessions:
Introduction to Service Learning and Our Milwaukee Community
Unequal Foundation
Unpacking Our Stereotypes and Bias
Service Learning in a Segregated City
Service Learning Through A Spiritual Context
Where Will Your Path Take You?
Now What? Moving From Charity to Justice

Please remember to RSVP for your choice of sessions through your service learning course on MUEngage

Arriving more than 15 minutes late or leaving more than 15 minutes early will not be counted as a reflection attendance.
**Important Dates**

**Sign-Up DAY (Online):**  
Friday, January 24\(^{th}\)  
Starts at 2:00pm

**Last Day To Sign-Up:**  
Friday, January 31\(^{st}\) by 5:00pm

The Service Learning Program staff will be in the office ready to take phone calls or visits on Jan. 24\(^{th}\) 2pm-4pm from students having trouble registering on MUEngage. Students can still call or stop by the Service Learning Program office Monday-Thursday 9am-6pm or Friday 9am-4pm.
MUEngage: Step One

**READ** the MUEngage Instructional Guide for Students *(access on service learning program website)* **BEFORE** registration day.

The instructional guide includes clear instructions on everything you need to know and do on MUEngage.
MUEngage: Step Two

Go to engage.mu.edu to set up your MUEngage profile (if you haven’t already)
MUEngage: Step Three

Preview service learning opportunities within your course group MUEngage.
When previewing service learning opportunities, keep in mind there are two types of service learning opportunities: **RECURRING** and **OPEN OPPORTUNITY**:

- **Recurring events** are opportunities where this is a set day and time of service every week. You will see the day and time under the title of the event in MUEngage.

- **Open Opportunity events** are where the organization allows you to pick your day and time of service each week. You will see the words OPEN OPPORTUNITY under the event title in MUEngage.
MUEngage: Step Four

Register for service learning! You have one week to register for service learning. ONLY REGISTER FOR EVENTS LISTED ON YOUR COURSE GROUP PAGE IN MUENGAGE!
Things You Should Know…

• Check MUEngage for Updated Information
• Follow Up Email From Student Coordinator
  • Pay attention to Site Orientation Dates and follow instructions
• Your service will start **AFTER** your orientation
• **DO NOT** contact sites before registration or try to Set Up Your Own Placement with a service learning community partner
• Cancellations

**DO NOT** Register for more than one site placement!!
More Things You Should Know...

• Midnight Run
• Two Service Learning Courses
• Site/Organization Not Listed for Course
• Current Volunteer
• Independent Placement
• List of Community Partners and Student Coordinators are on the service learning website
MUEngage Impacts

• Log/Record Impact Hours in MUEngage after each visit to your site. Don’t wait until the end of the semester

• Submit Hours Timesheet to get hours verified in MUEngage

• We will not log impacts for you-you must log your own impacts THROUGHOUT the semester AND submit a timesheet

• 2+ Service Learning Courses? Make sure you share your impacts

• Other Volunteer Management System
Tips for Success

⭐ Communication With Agencies/Organizations/Sites

⭐ Late Sign-Ups/Switching Sites

⭐ Background Checks, Important Paperwork, and Trainings

⭐ Falsifying Hours

⭐ Final Grades

⭐ Are You An Athlete?
Next Steps:

✓ Create your MUEngage Profile (if you haven’t already)

✓ Preview reflection sessions and register now to secure your spot.

✓ Start Previewing service learning opportunities in your service learning class in MUEngage (check frequently)

✓ Register for Service Learning online starting Friday, **January 24th** at 2:00pm (only call or come to the service learning office if you have challenges registering)