Directions: Answer the following form as completely and thoroughly as possible. This form is due 5 business days before your event. This form can be turned in either in person or via email.

Name of Event: 
Sponsoring Chapter(s): 
Date of Event: 
Location: 
Start Time: 
End Time: 

1. How will you prevent underage drinking?

2. How do you plan on following BYOB/Risk Management Policies?

3. How will members be prepared for this event?

4. Assess any other risks that are specific to this event?