<table>
<thead>
<tr>
<th>Topic</th>
<th>Time</th>
<th>Presenter</th>
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</thead>
<tbody>
<tr>
<td>Opening Reflection</td>
<td>2 min</td>
<td>Yvonne Printz</td>
</tr>
<tr>
<td>Meeting Guests/Topics</td>
<td></td>
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<tr>
<td>11 am: Discussion on HR</td>
<td>30 min</td>
<td>Claudia Paetsch, VP Human Resources</td>
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<tr>
<td>Noon: Benefits Open Enrollment</td>
<td>30 min</td>
<td>Lynn Mellantine, Asst VP Human Resources</td>
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<tr>
<td>USS Officer Reports</td>
<td></td>
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<tr>
<td>Secretary – Approve minutes</td>
<td>1 min</td>
<td>Christine Fleming</td>
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<tr>
<td>Treasurer</td>
<td>1 min</td>
<td>Molly Eldridge</td>
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<tr>
<td>Vice Chair</td>
<td>5 min</td>
<td>Melissa Econom</td>
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<tr>
<td>• Work Environment</td>
<td></td>
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<tr>
<td>Chair</td>
<td>15 min</td>
<td>Carol Trecek</td>
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<tr>
<td>Sub-Committee Reports/Comments</td>
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<tr>
<td>Nominations and Elections</td>
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<td>Nicolle Skoien</td>
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<tr>
<td>By-laws</td>
<td></td>
<td>Jack Bartelt</td>
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<tr>
<td>Work Environment – reported in Vice Chair</td>
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<tr>
<td>Communication</td>
<td>5 min</td>
<td>Kirsten Boeh/Calley Hostad</td>
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<tr>
<td>Service</td>
<td>5 min</td>
<td>Amber Jensen</td>
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<tr>
<td>Staff Outreach</td>
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<td>Robin Cork</td>
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<tr>
<td>New Business/Discussion</td>
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<tr>
<td>Adjournment</td>
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