

## Exercise 7

### Create CrossTabs

Suppose you want to create summary information for the Products. For example, the number of products ordered in a particular month or the value of inventory shipped for a particular product in a particular month, we use cross tabs to help us summarize the data as shown in the examples below.

Steps to create Cross Tab queries:

1. Click Queries tab on the Database window and select *Create query in Design view*

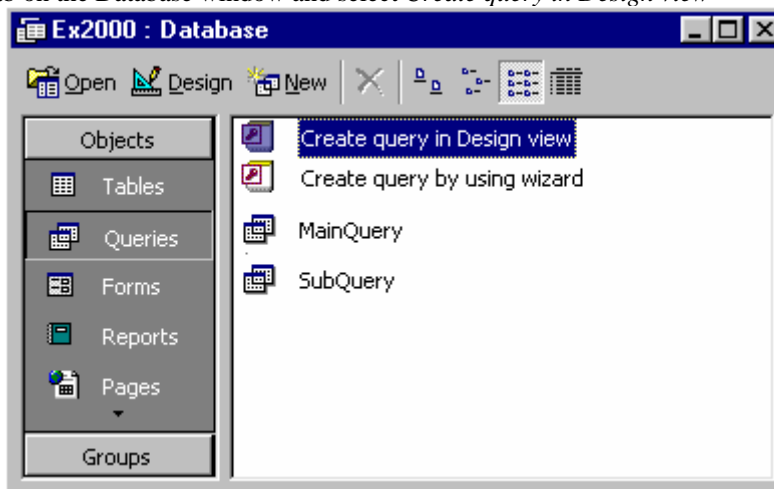


Figure 1: Database Window

2. Add **Order** and **OrderDetails** Tables.
3. Select Query/Cross Tab or click

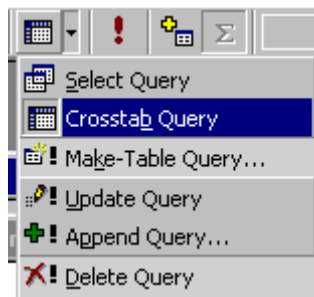



Figure 2: Crosstab Query option

4. Try to construct the following query:
  - a. Choose the fields: "ProductNo", "QtyOrder" & "Date"
  - b. For the "ProductNo" Column
 

Field	ProductNo
Total	Group By
CrossTab	Row Headings
  - c. For the "QtyOrder" column
 

Field	QtyOrder
Total	Sum
CrossTab	Value

- d. For the “Date” column
- |          |                |
|----------|----------------|
| Field    | Date           |
| Total    | Group By       |
| CrossTab | Column Heading |

5. Execute your query by clicking 

\*You will see the sum of Products sold by *ProductNo* on the *Dates* of the transaction

**Another Option:**

If we want to summarize the “*Subtotal*” instead, we would change the query as follow:

- a. For the “ProductNo” Column, no change
- b. For the 2<sup>nd</sup> column
- |          |          |
|----------|----------|
| Field    | Subtotal |
| Total    | Sum      |
| CrossTab | Value    |
- c. For the “Date” column, no change

\*You will see the sum of the subtotals of Products sold by *ProductNo* on the *Dates* of the transaction

<b>NOTE:</b> You can summarize using COUNT. AVG. MIN. MAX for the Totals row.
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**MINI-EXERCISE**

- I. Construct a Cross-Tabulation summary of *CustomerID* vs *ProductNo* and the total number of products the company ordered for that product in the month of January.

**Query Exercise**

- I. List the company, the products and the total number of products the company ordered for that particular product.
- II. List the company, the products, the total shipped for that product and the total valuation of all the products shipped. (Valuation = QtyShip \* SellingPrice). In this query, be careful because a product may have been shipped three times, I only want the sum of all the shipments, not separate shipments information.