

**Marquette University
Office of the University Architect**

Project Announcement

To: Anne Taghakhani, Director, University Special Events

Date: April 2, 2009

Project Manager: Tom Teipel

Project Location: AMU Special Events

Project Number: 09-050

Project Description:

Jens Construction, Staff Electric, Munger Inc., and Grunau Company will be performing work to create an Office Meeting/Work room in room #449. This work will include: relocating cabinetry from Room 450 to 449, provide new lighting, electrical and mechanical modifications per plans, paint walls, provide new suspended ceiling and bi-fold door.

Type of Work Included in this Project:

- | | | |
|--------------------------------------------------------------------------------------------------------------|------------------------------------------|--------------------------------------|
| <input checked="" type="checkbox"/> General Construction (Drywall, Carpentry, Painting, Floor Covering, etc) | | |
| <input checked="" type="checkbox"/> Electrical | <input type="checkbox"/> Furniture | <input type="checkbox"/> Card Reader |
| <input type="checkbox"/> HVAC | <input type="checkbox"/> Fire Sprinklers | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Plumbing | <input type="checkbox"/> Voice & Data | <input type="checkbox"/> _____ |

Project Start Date: April 6, 2009

Proposed Project Completion Date: May 15, 2009

If you have any questions or concerns about the scope or schedule of this project please contact the project manager.

Attachment

- | | |
|---------------------------------------------|--------------------------------|
| <input checked="" type="checkbox"/> Drawing | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Photograph | <input type="checkbox"/> _____ |