



**Student Health Advisory Board  
Meeting Minutes – 9/29/09**



**Present:** Rosa Yeh (At-large (NV)); Maria Ibanez (GSO Rep); Alison Baierl (At-large); Mary Baierl (At-large (NV)); Raviinder Gill (PHE Rep); Joseph Ciccone (MUSG Rep); Bryan Joosse (RHA Rep); Luke Dwyer (At-large); Matt Cotter (Off-Campus Rep); Abi Kaszar (MUSG Rep); Dan Tyler (At-large); Eric Anderson (At-large); Stephanie Navarre (Health Ed. Preceptee); Becky Michelsen (Advisor)

**Excused:** Ashleigh Trbovic (Greek Life Rep)

**Unexcused:** Curtis Taylor (MUSG Rep); Megan O'Hara (MUSG Rep)

TOPIC	DISCUSSION	ACTIONS
<b>1. Welcome &amp; Introductions</b>	<ul style="list-style-type: none"> <li>All members were given a folder with information about the Board and Student Health Service</li> </ul>	
<b>2. Tour of Student Health Service</b>	<ul style="list-style-type: none"> <li>All Board members were given a tour of Student Health Service.</li> </ul>	
<b>3. Member Responsibilities &amp; Expectations</b>	<ul style="list-style-type: none"> <li>Discussed Board Member responsibilities and expectations</li> <li>Reviewed Attendance Policy</li> <li>Sign Confidentiality Agreements</li> </ul>	<b>ALL:</b> Please review the responsibilities, expectations and attendance policy.
<b>4. Overview of Student Health Service and Student Health Advisory Board</b>  	<ul style="list-style-type: none"> <li>Becky provided an overview of Student Health Service, the Student Health Fee, Immunization Policy, Medical Excuse Policy and the Center for Health Education and Promotion.</li> <li>Becky provided a brief history of the Student Health Advisory Council/Committee/Board and what they have worked on in the past.</li> <li>Members were provided with the last 2 end of the year reports from the Student Health Advisory Council</li> </ul>	<b>ALL:</b> Familiarize yourself with the Student Health Service web site and policies
<b>5. Student Health Advisory Board Constitution</b>  	<ul style="list-style-type: none"> <li>Constitution was given to Board members for review.</li> <li>Constitution will be voted on for approval next week.</li> <li><b>Executive Team:</b> The Board will need to elect an Exec Team next week. Nominations will be taken at next week's meeting for 2 Co-chairs, a Secretary and a PR person</li> </ul>	<b>ALL:</b> Please review the Constitution. Prepare to make suggestions for changes, if necessary.  <b>ALL:</b> Review Officer Duties to determine if you would like to serve as a member of the Exec Team.

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<p><b>6. Patient Satisfaction Survey</b></p> 	<ul style="list-style-type: none"> <li>• Reviewed Patient Satisfaction Survey tool and results from '08-'09</li> <li>• Discussed suggestions on how to potentially get more or better feedback from patients which included:             <ul style="list-style-type: none"> <li>○ Different location for drop box</li> <li>○ Question regarding type of treatment being received</li> <li>○ How many visits per semester/year</li> <li>○ Using Student ID # instead of names for drawing to keep more anonymous</li> </ul> </li> </ul>	
<p><b>7. Other Ideas</b></p> 	<p><b>Suggestions for Future Conversations:</b></p> <ul style="list-style-type: none"> <li>• Why isn't SHS being utilized by more students</li> <li>• No Show Policy</li> <li>• Tobacco Cessation (Coalition, Services)</li> <li>• Appointments (Scheduling/ Same Day)</li> </ul> <p><b>PR Campaign for SHAB/SHS:</b></p> <ul style="list-style-type: none"> <li>• Bring in Speakers</li> <li>• Register as a Student Org</li> <li>• Publicize Meeting Times</li> <li>• AMU Display case</li> <li>• AXIS TV</li> <li>• Facebook Groups or Pages</li> </ul>	
<p><b>8. Homework/Tasks</b></p>	<p>Review Materials in folder and Student Health Service/Center for Health Education and Promotion web sites. See Action items for additional homework and tasks.</p>	
<p><b>9. Announcements</b></p>	<p>Student Health Service is now on Facebook become a Fan!</p>	
<p><b>10. Adjournment</b></p>	<p><b><i>Next Meeting – Tuesday, October 6 at 5:00 p.m. in AMU 380</i></b></p>	