

Committee on Administrators
Meeting Minutes
Monday, June 11, 2007

Excused: Kelly Neumann, Mary Jo Kuzma, Rose Richards, Noel Stuiber
Absent: Scott Feldstein

1. The meeting was called to order at 12:10 PM.
 - There were no minutes from the previous meeting to approve.
2. Guest – Sandra Hunter – faculty, Health Sciences

Sandra talked to us about a study she has made regarding the Kreuger Parent and Child Center and the need for a better facility. She has talked to many persons on campus regarding this issue and is bringing her idea to all the employee committees. She would like a letter of support.

Pam mentioned that the three employee committees had requested a committee be put together to study the childcare facility. The letter was sent to Cindy Bauer in February of 2005. It was the hope of the committees that this could occur quickly at that time so as to be considered in the strategic planning that was going on.

The senior administration responded it would not be included in the strategic plan. Pam will send Sandra a copy of the letter sent in 2005 and will draft a letter of support.

3. There were no sub-committee reports. Alex reported that Mary Jo had mentioned there had not been a Wellness Committee meeting since last August. Lynn indicated that there has not been a meeting called for sometime.

Jackie will urge the sub-committee chairs to attend our next meeting in August.

4. Old Business:
 - The Pere Marquette birthday celebration on June 1st was a grand success. We have had nothing but positive feedback. It was a great cooperative effort. Jackie gave kudos to Alex, Pam and Sherrie (COS).
 - We will now pick up on the Bridging of Service Proposal.

5. New Business
 - Jackie reported that she and Annette finally met with Cindy Bauer. The meeting went well. They discussed the picnic and childcare issue.
 - Annette mentioned she would like to do a short presentation at our August Meeting on the Briggs & Stratton Walk/Run which will be held on September 15, 2007.

- Lynn Mellantine reported a catalog of Summer GROW sessions would be out shortly. She felt there were some good sessions.
- She also urged people to go on MY JOB and turn off the printing of a pay stub. The really want to get out of the paper business as soon as possible.

6. The meeting was adjourned at 12:55 pm.

New Employee Orientation is June 21 – need a volunteer.

Next meeting is August 13, 2007.

Respectfully submitted,
Pam Still & Alex Kaleta