

Committee on Administrators
Monday, October 8, 12 – 1 p.m.
Alumni Memorial Union Henke Lounge

Present: Rose Richard, Annette Conrad, Missy Lind, Susan Dalsasso, Kelly Neumann, Noel Stuiber, Mary Jo Kuzma, Alex Kaleta, Jackie Walker, Kerry Egdorf, visitor – Office of the Ombudsman

Excused: LindaJo Stamper, Mary Minson, Rob Mullins, Pam Still, Scott Feldstein

Reflection: Alex Kaleta

1. Approval of minutes – September minutes were not available

1a. Office of the Ombuds – Dr. Kerry Egdorf

Egdorf described her role of university ombuds. While it is a part-time position, Egdorf generally is on campus Monday through Thursday. Egdorf plans to track issues and look at outcomes and how policies might change. She also is looking at possible topics for workshops and invited members to send topic ideas to her. Egdorf distributed handouts detailing the kinds of concerns that can be brought to the ombuds and how to contact her.

2. Committee reports

Nominations, Appointments and Elections – Jackie Walker reported that all nomination forms have been distributed. Administrators are asked to nominate one at large representative, one area representative from the Office of Student Affairs and one area representative from Office of Finance. Nominations are due by October 17, 2007.

University Safety – Missy Lind reported that members of the committee visited the new Public Safety Command Information Center. DPS initiatives underway include the creation of a DVD called “Blueprint for Success” made for other universities and colleges requesting on how best to employ and develop their own Student Safety Program similar to Marquette’s, DPS created a DVD on Safety/Crime Services and Prevention for freshmen to view at the mandatory orientation, which is required for all freshmen each year, and upgrades to the CCURE system (automated door access system) that allows for the mass lock-down of all academic buildings quickly and efficiently. Since Virginia Tech, several safety measures have being pursued, including text-messaging for students who can sign up for them in the event of an emergency.

Additionally twelve officers were trained with the Milwaukee Police Department’s Tactical Enforcement Unit in active shooter response with more officers being trained this fall. DPS performed a Critical Incident Management Plan in July where representatives from City and County emergency government, MPD and campus departments were in attendance. The exercise was evaluated and went well.

University Wellness – Susan Dalsasso asked members to submit issues and topics for the committee to take under discussion.

3a. Bridging Employment proposal – Jackie Walker reported that COA is still waiting for Faculty Council and Senate official support.

3b. Child Care proposal – Annette Conrad reported that the committee would meet at 3 p.m. on October 8. The committee is gathering information, including letters of support for accreditation. It is also developing a comprehensive business plan.

4. COA Budget – Mary Jo Kuzma reported that COA has \$1948.00 for the year.

5. Roth 403b – Employees have inquired into Marquette’s participation in the Roth 403b plan. Differences between Roth IRA and 403b were discussed.
Meeting was adjourned at 12:50 p.m.

Respectfully Submitted,

Rose Richard