

Minutes
September 14, 1998

COA Representatives Present: Mary Feeley, Anne O'Brien (Secretary), Alex Peete, Mike Price, Pam Still (Vice Chair), Mike Wiedower, Christine Wilczynski-Vogel (Chair)

COA Subcommittee Representatives Present: Pat Almon (Subcommittee on Policies and Procedures Chair), Mary Minson (Subcommittee on Nominations, Appointments, and Elections Chair)

Guests: Gene Laczniak, Ron Ripley, Art Scheuber

1. Subcommittee Reports

A. Subcommittee on Nominations, Appointments, and Elections (SNAE)

Mary Minson reported that an immediate opening exists on the Campus Safety and Parking Committee.

Mary also reported that nomination forms for four COA vacancies, will be sent out to all Administrators the second week of October.

Myra George is the COA liaison to the Child Care Center. She has asked that if anyone has any questions regarding the Child Care Center to please contact her.

B. Subcommittee on Administrator Welfare (SAW)

No Report.

C. Subcommittee on Policies and Procedures (SPP)

Art Scheuber will discuss the current e-mail policy.

D. Subcommittee on Professional Development (SPD)

A joint Professional Development Workshop for all Marquette University faculty, staff and administrators titled Student Retention at Marquette University will be held on Friday, September 18, 1998 at Weasler Auditorium from noon to 1 p.m. The workshop, sponsored by Committee on Administrators and Committee on Staff, will be presented by Karen Desotelle, Director of Student Educational Services and Mark D. McCarthy, Ph.D., Dean of Student Development.

Mike Wiedower will replace Cathy Brendel on the Subcommittee.

2. Other Business

A. Gene Laczniak gave an update on the Strategic Planning Process for 1998-99. He distributed the charge of the Strategic Planning Steering Committee as follows:

The primary charge of the Strategic Planning Steering Committee (SPSC) is to make certain that all units of the university have an appropriate planning orientation. This involves reiterating and reinforcing the principles and priorities of the institution as reflected and embedded in the Marquette University mission statement. Since academic programs are the primary focus of the university, this committee particularly examines these programs for their general consistency with university mission. In other words, the SPSC seeks to tap the views of all university stakeholders in order to more explicitly elaborate realistic objectives that manifest Marquette's educational aspirations. (The SPSC statements on ensuring a strong enrollment and the draft document on undergraduate education are examples of such guidelines.

Gene explained that everyone is engaged in planning. One main objective is planning with a common vision in mind. The SPSC is looking into revenue related issues and the Renewal Task Force is looking at the cost side (indirect costs). The charge given by Fr. Wild includes 8 topics to be addressed.

B. Ron Ripley gave a report on the Campus Identity and Beautification Project. The plan is designed to create more of an identity and enhance the campus. MU has met with city officials to discuss the plans. Wisconsin Avenue will remain open with emphasis placed on visual distinctiveness. Three highlights of the plan include the following:

1. Landscaping to create identity and boundaries is to be accomplished over a period of years. Trees will be planted along major thoroughfare and mall areas.

2. Distinctive illumination - Create different lighting patterns to be more responsive to the pedestrian nature of the campus. Traditional light fixtures may be added to create identity at night for the pedestrian entity and to produce more illumination and a distinct visual effect as one approaches campus.

3. Significant physical elements will be placed at strategic points around the perimeter of campus to create a gateway approach without creating a sense of exclusion.

Ron showed an illustration of the plan including the three highlights listed. An alternative for 12th street was shown that included an addition of a median. In addition, crosswalks would be enhanced to provide a distinct area for pedestrian traffic. Funding for the plan will be from donations. The timing of the project is dependent on the acquisition of funds.

C. Art Scheuber gave a report on the procedures for reporting a violation of e-mail and internet use. He indicated that it was no different than mail at your desk. They have had one case so far that needed to be investigated. They are not monitoring the system. Can they? Yes. With approximately 400,000 e-mails a day they don't have the resources to do monitoring. ITS will be involved if problems arise with the e-mail system. They will then go in and advise. They will get the area Vice President approval before investigating a complaint. ITS will not make the final judgment but will be the technical investigative body. If they would determine a threat they would remove computer access.

D. The Joint Committee on Employee Welfare and Department of Human Resources will hold two sessions to discuss Health Care Options for 1999. They will be held Thursday September 17, 1998 and Monday September 21, 1998. Both will be held in AMU Room 227 at noon.

3. Future COA meetings

October 5, 1998 1 to 2:30 p.m. Henke Lounge, AMU

October 22, 1998 State of the University Forum w/ Father Wild

November 2, 1998 1 to 2:30 p.m. Henke Lounge, AMU

December 7, 1998 1 to 2:30 p.m. Henke Lounge, AMU

January 11, 1999 1 to 2:30 p.m. Henke Lounge, AMU (Annual Meeting)

Respectively submitted,

Anne O'Brien
Secretary



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