CCRC Approved Minutes

January 28, 2009 3:30-5PM Raynor Lower Level D

Present: Audi, Coan, Curran, Factor, Johnson, LaBelle, Mynlieff, Sobush, Taylor, Zeps, Bloom (chair)

Excused: Bond, Hudson-Mairet, Kristan, Peterson, Robinson

1. Meeting was called to order at 3:35pm by Bloom

2. Approval of Minutes of December 10, 2008 (postponed)

3. Bloom made the following announcements

   3.1. Three items to consider at this meeting:
       • choosing a faculty chair
       • setting priorities
       • preparing for March 2\textsuperscript{nd} Assessment Meeting

4. New Business

   4.1. Assessment Meeting March 2\textsuperscript{nd}. All members who can are encouraged to attend.

   4.2. Setting Priorities
       • Core Assessment Survey and Data Gathering
       • Review and Process Course Submissions
       • Review Pathways and Foundations of Excellence Data

   4.3. Choosing Faculty Chair
       • Dennis Sobush nominated, declined due to anticipated absences
       • LaBelle nominated by Curran, Zeps seconded, elected by acclamation
       • Chair’s term is for the remainder of the 2008-2009 academic year

5. Old Business

   • Request to Bloom to follow up with UBUS about motion approved by CCRC on December 10, 2008 in regard to a policy for electronic collection of course syllabi.

6. Action Items

   • Invite/encourage tenured faculty members to consider applying for the directorship of the university common core of studies.
   • Prepare to discuss ways in which we might better promote greater participation of seniors in our core assessment survey this spring.
   • Review calendars for adjusted meeting dates: Feb. 11, Feb. 25, March 18, April 8, April 22

7. Meeting adjourned at 4:40PM. Next Meeting February 11, 2009, 3:30-5pm, Location TBA.