

University Assessment Committee Minutes  
March 3, 2017  
9:00 AM to 10:30 AM

Raynor Beaumier Suite D

**Present:** Sharron Ronco (Chair), Margaret Sebern, Fred Sutkiewicz, Baolin Wan, Brittney Wyatt, Stephen Guastello, Marta Magiera, Sarah Feldner, Guy Simoneau, Jodi Blahnik

**Absent/Excused:** Karen Evans, Karen Slattery, Pol Vandeveld, Susan Bay, Jean Zanoni

**I. Call to Order/Reflection**

Sharron Ronco called the meeting to order at 9:03am.  
REFLECTION/PRAYER                      Marta Magiera

**II. Approval of minutes from February 10th meeting**  
Committee reviewed the minutes from February 10<sup>th</sup> 2017.  
Motion to approve as recorded: Fred Sutkiewicz  
Second: Margaret Sebern  
Motion passed unanimously.

**III. Updates from the Chair**

Curriculum mapping

- Psychology maps and Graduate Nursing maps were received by assessment committee and are posted.
- Economics is working on curriculum maps at this time.
- Communications is working on maps. Knowledge area assessments were completed by Communications for Math and Rhetoric.

Adult Student Priorities Survey (for grad students)

The Graduate school administers the Noel-Levitz Survey every other year. Because the assessment committee may be interested in these results, the committee reviewed the questions on the Noel-Levitz survey. Assessment Committee discussed whether or not to use information on Noel-Levitz Survey.

Sharron will gather more information on Noel-Levitz related to response rate, what is valuable, does the graduate school use the results, and how. Sharron will ask the graduate school if the Assessment Committee can add particular questions about graduate student learning to the survey.

#### **IV. Proposed University Core of Common Studies curriculum (Feldner).**

Sarah Feldner present the new Core of Common Studies Curriculum for undergraduate program. Learning outcomes for the Core were presented and how student-learning assessments are being developed. Sarah presented a curriculum map that can be used to assess student-learning outcomes. Challenges with the core are that not all students take the same courses. There is a culminating course where the students will demonstrate the core outcomes. The culminating course assignment is a group project, thus a challenge is how to assess individual student performance. The Assessment Committee reviewed the Core learning outcomes, and the Assessment Committee recommended that the learning outcomes be reviewed and edited to make more specific and measureable outcomes.

#### **V. An assessment plan for the EOP**

Sharron discussed the need for a formal assessment plan for EOP. The EOP has been on campus since 1969 and is federally funded. The program does report specific data to the federal government, however they have no formal assessment plan for student learning. Assessment Committee agreed to request the EOP develop an assessment plan at this time.

Motion: EOP needs to formulate an assessment plan consistent with our university assessment procedures that include student learning outcomes, measurement, and methods for collecting evidence. Timeline for developing plan is prior to Fall 2017

Motion to approve: Guy Simoneau

Second: Fred Sutkiewicz

Motioned passed unanimously

#### **VI. Meeting Adjournment**

Meeting adjourned at 10:30 A.M.

Respectfully submitted,  
Margaret Sebern