

## CCRC Approved Minutes

January 28, 2009

3:30-5PM

Raynor Lower Level D

**Present:** Audi, Coan, Curran, Factor, Johnson, LaBelle, Mynlieff, Sobush, Taylor, Zeps, Bloom (chair)

**Excused:** Bond, Hudson-Mairet, Kristan, Peterson, Robinson

1. Meeting was called to order at 3:35pm by Bloom
2. Approval of Minutes of December 10, 2008 (postponed)
3. Bloom made the following announcements
  - 3.1. Three items to consider at this meeting:
    - choosing a faculty chair
    - setting priorities
    - preparing for March 2<sup>nd</sup> Assessment Meeting
4. New Business
  - 4.1. Assessment Meeting March 2<sup>nd</sup>. All members who can are encouraged to attend.
  - 4.2. Setting Priorities
    - Core Assessment Survey and Data Gathering
    - Review and Process Course Submissions
    - Review Pathways and Foundations of Excellence Data
  - 4.3. Choosing Faculty Chair
    - Dennis Sobush nominated, declined due to anticipated absences
    - LaBelle nominated by Curran, Zeps seconded, elected by acclamation
    - Chair's term is for the remainder of the 2008-2009 academic year
5. Old Business
  - Request to Bloom to follow up with UBUS about motion approved by CCRC on December 10, 2008 in regard to a policy for electronic collection of course syllabi.
6. Action Items
  - Invite/encourage tenured faculty members to consider applying for the directorship of the university common core of studies.
  - Prepare to discuss ways in which we might better promote greater participation of seniors in our core assessment survey this spring.
  - Review calendars for adjusted meeting dates: Feb. 11, Feb. 25, March 18, April 8, April 22
7. Meeting adjourned at 4:40PM. Next Meeting February 11, 2009, 3:30-5pm, Location TBA.