



# NEXT STEP INSTRUCTIONS FOR ADMITTED STUDENTS

## YOUR TWO MARQUETTE ACCOUNTS.

### APPLICATION ACCOUNT

This is the account you received after beginning your application. You may have logged in to check your status or add additional information to your application. You will use this account to pay your tuition and housing deposit and register for SPARK, our summer orientation session. We will also post upcoming visit information, counselor contacts, and much more. You'll be able to link to Checkmarq from this account, so this will be the place you want to start.

If you do not know your application account information, please call the Admissions Office at 414.288.7302 or email us at [admissions@marquette.edu](mailto:admissions@marquette.edu) to have it reset.

[admissions.marquette.edu/status](https://admissions.marquette.edu/status)

### CHECKMARQ ACCOUNT

CheckMarq access was emailed to you shortly after you submitted your application. You will use this account to view and accept financial aid, select your housing preferences and submit medical forms. Your username and student ID number can be found in your admission letter as well as on your application status page.

If you have forgotten your password, go to [reset.marquette.edu](https://marquette.edu) or call the IT Help Desk at 414.288.7799. The Help Desk can also assist if you are having difficulty accessing your account.

[checkmarq.mu.edu](https://checkmarq.mu.edu)



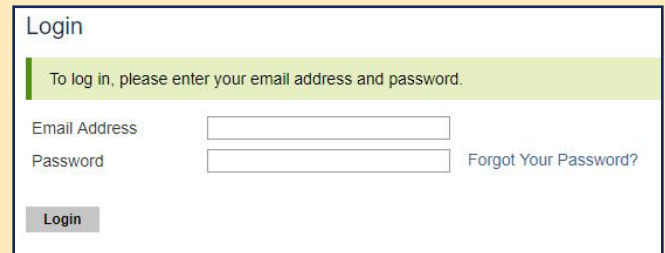
## LET'S GET STARTED

The following instructions will guide you through accepting your space at Marquette and paying your deposit. You will find much more information online, and we'll help you get there as well. Additionally, we will be sending you more reminders and helpful tips in the coming weeks. For now, take a deep breath, and we'll help you get through the all-important first step.

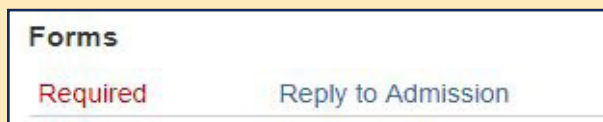
### ACCEPT YOUR ADMISSION

**Once you have decided to attend Marquette**, you will need to formally accept your admission and pay your deposit. Accepting your admission **WITHOUT** paying a deposit will not reserve your space. *If you decide not to attend Marquette, this is the step you would take to decline your admission as well.*

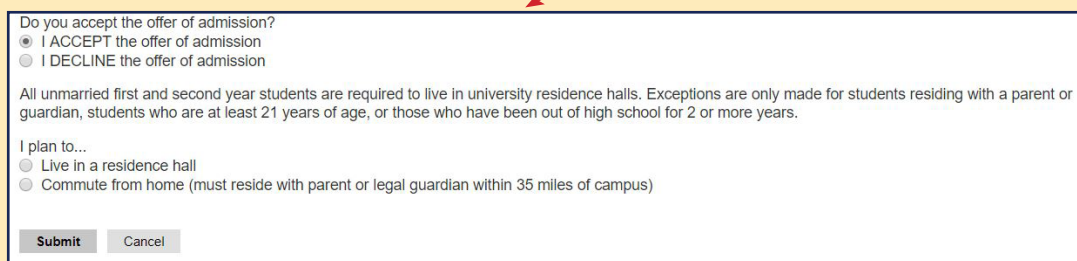
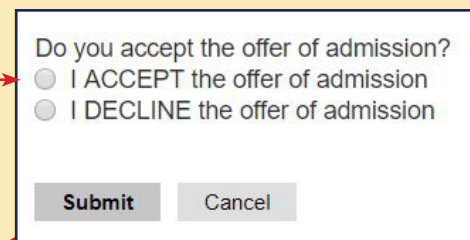
1. Go to <https://admissions.marquette.edu/status> (your application account) and log in using the password you created (or PIN you were emailed when you submitted your application). If you have any issues logging in, call our office and we can resend your login information.



2. Once you have successfully accessed your account, look for the "Forms" section on the page. Click on the "Reply to Admission" form.



3. After you select "I ACCEPT the offer of admission" and click submit, you will have the option to select whether or not you plan to live in a residence hall. Students who are eligible to commute and choose to do so will have a deposit of \$200. Students choosing to live on campus will have a deposit of \$500.



4. After you submit the "Reply to Admission" form, you will be directed back to your status page, where you will see a "Payment Due" section, and a link to submit your payment. Remember, your space is not reserved until both the form and payment are submitted.



## SUBMIT YOUR DEPOSIT AND SECURE YOUR SPACE IN OUR INCOMING CLASS

**IMPORTANT:** Deposits are not refundable. Do not submit your deposit until you know that you plan to attend Marquette.

**Why this section is important:** Submitting your deposit means you are committing to attend Marquette for the upcoming term. Upon successful submission, you will have access to other forms throughout the year. **You may submit a deposit to only one college or university.**

**What you'll need to have handy:** Have your credit card or a blank check (you will need your bank routing number and checking account number) to process an ACH electronic withdrawal from your account. Payments are processed by our payment vendor.

**Questions?** Contact Admissions at 414.288.7302.

### SUBMITTING YOUR DEPOSIT, A STEP-BY-STEP GUIDE

1. The amount of Enrollment Deposit is calculated based on your housing preference (selected on your "Reply to Admission" form). Click the "Submit Payment" link to get started.

2. You will be redirected to the payment submission page. Again, click "Submit Payment."

3. You will now be directed to our payment vendor. Complete the required pages to submit your payment. You can see a sample screenshot of the payment page on the right.

4. Once you complete your payment, you're officially a Marquette student!

5. You will receive an email confirmation of your payment shortly after submission to confirm that payment was submitted successfully.

Payment Due: 500.00 USD  
Awaiting Enrollment Deposit - Submit Payment for 500.00 USD

Submit Payment

Payment Details	
Description	Enrollment Deposit
Amount Due	\$500.00

Submit Payment

Marquette University  
Tuition & Housing  
PAYMENT INFORMATION > PAYER INFORMATION > REVIEW & SUBMIT > COMPLETE

Payment Amount  
\$500.00

Payment Method  
New Card

Card Number Expiration Date Security Code [What is this?](#)

Cancel Please note you will not be charged until you Submit at end. Continue

### YOU'VE JUST COMPLETED THE MOST IMPORTANT STEP—LET'S KEEP GOING

Accept your admission to Marquette and submit your deposit.

Sign up for SPARK (registration available January 15)

**Note:** You will need to log in to your Application Account to register for this event. **Attendance at one of these events is mandatory.**

**Questions?** Contact New Student Programs and Orientation at 414.288.1412.

#### \*FORMS AVAILABLE IN YOUR CHECKMARQ ACCOUNT

Rank your housing preferences (available starting in late January)

**Note:** After submitting your housing preferences, you may make changes until mid May.

**Questions?** Contact Residence Life at 414.288.7208.

Complete the required health forms (available late spring)

**Note:** You will need dates of your tetanus/diphtheria vaccine, two MMR vaccines, month and year of chicken pox or dates of two varicella shots.

**Questions?** Contact Marquette University Medical Clinic at 414.288.7184.

Complete demographic survey.

Disability accommodation/services request (optional)

# marquette.edu/nextstep

Your admission date will determine what is available for you to complete next in your timeline. Stay updated on our Admitted Student Visit options, required forms and other helpful information for admitted students by checking your status page, as well as [marquette.edu/nextstep](http://marquette.edu/nextstep). We've listed a few helpful reminders for you below as well.

## FINANCIAL AID

We encourage you to apply for financial assistance. File the Free Application for Federal Student Aid at [fafsa.gov](http://fafsa.gov) starting on October 1. Financial Aid packages will begin being distributed in late November for students that have filed the FAFSA. Please direct any questions to Marquette Central at 414.288.4000.

## FOREIGN LANGUAGE PLACEMENT

Students admitted into the colleges of Arts and Sciences and Communication, as well as speech pathology and international business majors, must complete the questionnaire. Any student may complete the questionnaire to determine placement into a foreign language. Placement exams should be completed online before you attend a SPARK session. Details will be sent in the spring.

## DATES TO REMEMBER FOR 2019-2020

Aug. 22-25	New Student Orientation
Aug. 26	Classes begin
Sept. 27-29	Family Weekend
Oct. 17-20	Fall Break
Nov. 27-Dec. 1	Thanksgiving holiday
Dec. 9-14	Final exams
Dec. 15-Jan. 12	Christmas holiday
Jan. 13	Classes resume
Jan. 20	Martin Luther King, Jr., Day; classes excused
March 8-15	Spring Break
April 9-13	Easter holiday
May 4-9	Final exams

## COMPLETE CURRENT COURSE WORK

Your offer of admission is contingent upon satisfactory completion of the course work in which you are currently enrolled. Satisfactory completion means finishing the work with comparable or better grades than those upon which Marquette offered you admission. You are required to submit an official copy of your high school transcript to Marquette by July 1 or your financial aid disbursement will be suspended.

## VISIT MARQUETTE

We offer campus tours, shadow visits, academic department visits, and class visits throughout the school year. In the spring, we also offer specific events for admitted students on campus and around the country. All registrations will be posted online, and invitations and reminders will be sent for all relevant visit options.

## IMPORTANT PHONE NUMBERS:

Office hours are 8 a.m. to 4:30 p.m. CST.

**Disability Services** (accommodations and special needs)  
[marquette.edu/disability-services](http://marquette.edu/disability-services)  
414.288.1645

**Educational Opportunity Program**  
414.288.7593

**Information Technology Services** (CheckMarq access, computers) [marquette.edu/its](http://marquette.edu/its)  
414.288.7799

**Marquette Central** (all student services: financial aid, FAFSA, campus jobs, tuition payments, billing plans, registration)  
[marquette.edu/mucentral](http://marquette.edu/mucentral)  
414.288.4000

**Office of Undergraduate Admissions** (everything else)  
[marquette.edu/explore](http://marquette.edu/explore)  
414.288.7302



**BE THE DIFFERENCE.**